Graduate School POLICY: Admission to the Graduate School

A. Purpose & Scope  
To describe the graduate school admission categories and international applicants processes

B. Definition(s)

C. Policy

Admission Categories
The following admission categories, which are for any applicant to any graduate program, are granted by the Office of Graduate Admissions in consultation with the graduate program coordinator, where applicable.

Regular Admission: For applicants who meet or exceed admission standards for the program as listed in the graduate catalog

Conditional Admission: For applicants who meet most admission standards but must fulfill conditions to gain regular admission, including completing undergraduate pre-requisite courses or submitting missing application documents (up to a maximum of two semesters). The admission letter will specify the conditions.

Provisional Admission: For applicants who are required to submit standardized test scores; also for California undergraduate students who apply for graduate admission pending bachelor degree completion.

Exceptional Admission: For applicants who are granted an exception to the regular admission standards based on other documented outstanding qualifications approved by the graduate program coordinator and graduate dean.

Non-Degree Admission: For applicants who will not be pursuing a degree, certificate or certification-only program. Non-degree admitted students may be limited in the number of credits they can complete.

Admission for International Applicants
For international applicants, transcripts in English are accepted. For non-English transcripts, an evaluation by an acceptable service agency, such as WES or Silney must be submitted.

For international applicants whose primary method of instruction was not English, TOEFL, IELTS, or ITEP test scores that exceed the university or program minimums must be submitted.

Agency transcript evaluations and language test scores may be waived if the primary language of instruction is English and on a 4.0 scale. Upon receipt of an official English transcript not on a 4.0 scale, admissions will calculate equivalency.
D. Procedure(s)
Individuals who are interested in applying for admission to the School of Graduate Studies and Research at California University of Pennsylvania should review the requirements for admission of the program of interest in the graduate catalog.

Application for admission may be made on the California University of Pennsylvania website.

All graduate students who are interested in securing financial aid of any type must adhere to policies relevant to the above graduate admissions categories. Review the Financial Aid Office web site.

All graduate students must adhere to the Federal Satisfactory Academic Progress policy, which can be found on the Tuition & Financial Aid section of the website.

E. Effective Date: 2005-2006 Graduate Catalog
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