California University of Pennsylvania
The Teacher Intern Certification Program at
California University of Pennsylvania

**Admission to the Teacher Intern Program**

There are two admission routes to the Teacher Intern Program, the Post-Baccalaureate Program and the Graduate Program. The post-baccalaureate program candidates apply to the College of Education and Human Services. Candidates for the Graduate programs apply to the School of Graduate Studies and Research. In both routes, the University’s receipt of the appropriate materials sets in motion the process of reviewing the candidate’s credentials and determining the sequenced requirements that must be met for recommendation for the Teacher Intern Certification. This review process is done on an individual basis. If the student is accepted and decides to enroll, he or she is accepted into either the Post-Baccalaureate Program or the Graduate Program, not the Teacher Intern Program.

The Teacher Intern Certificate is issued from the Pennsylvania Department of Education and is valid for three years. This certificate cannot be renewed.

Additional requirements must be met before the student may become a *Teacher Intern*, a special category of the post-baccalaureate and graduate programs:

1. The student must be enrolled at California University of Pennsylvania and have completed at least two Cal U courses in the appropriate program.

2. The student must provide documentation that his/her BA or BS degree is in a corresponding area of concentration. Some examples are:
   - A person holding a BA/BS in biology is eligible for Biology Education, not Physics Education.
   - A person holding a BA/BS in engineering is eligible for Mathematics Education, Physics Education, or Technology Education, not French Education.
   - A person holding a BA/BS in chemical engineering is eligible for Chemistry Education or Technology Education, not Earth & Space Science Education.

The Dean of the College of Education and Human Services, or a designee, will make the final decision as to the appropriateness of the degree.

3. The student must pass all standardized tests. All tests must be less than five years old at the time of application to the Teacher Intern Certificate program.
   - Praxis I: PPST Reading, PPST Writing, and PPST Mathematics
   - Fundamental Subjects: Content Knowledge for Foreign Language and Technology Education certifications only
   - Praxis II Specialty Area exam

4. Upon notice by the student that he/she has an employment opportunity as a teacher that matches one of certifications offered for the Cal U Teacher Intern Certificate program, the Certification Officer at California University of Pennsylvania will prepare a letter verifying eligibility for intern status.

5. The Certification Officer at California University of Pennsylvania must receive confirmation of employment opportunity (in writing) from the administration of the employing school district.

6. The Certification Officer will apply to the Pennsylvania Department of Education for the issuance of a Teacher Intern Certificate.

7. The student must be continuously enrolled at Cal U during the three years of the Intern Certificate, or until completion of all program requirements. Cal U defines enrollment as completing one course every calendar year.
It is the student’s responsibility to provide verifiable documentation to the Certification Officer at California University of Pennsylvania that they meet the above requirements and wish to apply for Teacher Intern status.

**Fulfillment of the Program**

In both the post-baccalaureate and graduate programs, the prospective Teacher Intern must complete all of the courses listed on the advisement sheet of the program in their intended teacher certification area. However, all field work can be completed at the place of employment.

Both the post-baccalaureate and graduate programs mirror the content courses of the existing undergraduate certification programs. The post-baccalaureate programs mirror the undergraduate educational methodology courses. The graduate programs have their own educational methodology courses. In all cases, all of the courses listed must be completed.

**CAL U WILL NOT GIVE INDIVIDUALIZED INSTRUCTION FOR REQUIRED COURSES.**

**IT IS THE STUDENT’S RESPONSIBILITY TO ENSURE THAT HE/SHE CAN COMPLETE ALL COURSES WHILE HE/SHE IS WORKING PRIOR TO BEGINNING THE TEACHER INTERN CERTIFICATE PROGRAM.**

The internship assignment will be completed as early as appropriate. This assignment will be in the place of employment where the Teacher Intern Certificate is being used. A university supervisor will be assigned to the Teacher Intern. The university supervisor will conduct the same number of classroom observations and conferences indicated for normal student teaching supervision. The university supervisor will be available for student-initiated contacts as well as school-initiated contacts. Teacher Interns have three years from date of issue to complete the program.

**Completion of the Program**

When all program requirements have been met and the official report of passing scores for all required Praxis exams are in the Certification Office at California University of Pennsylvania along with all required application materials, application for the Instructional I certificate will be processed by the Certification Office at California University of Pennsylvania and sent to the Pennsylvania Department of Education.