To Whom It May Concern:

As per Pennsylvania Department of Education regulations, California University is not permitted to release the print out of the Act 114 Clearance. This letter verifies that [Student Name] had an FBI record verified on [Date Verified] 2010, by the College of Education and Human Services at California University. The date on the student’s FBI clearance is [Clearance Date] 2010 and the student has no record. The FBI record is valid at Cal U for all field experience and student teaching classes, for one year beyond the issuance date. Students must update their FBI clearance if they leave Cal U for any period of time.

If you would like to verify the student’s FBI clearance their PAE# is: [PAE60000011111110].

**Note to Student:** Please make multiple copies of this letter to use as verification of NO RECORD on your FBI clearance. This letter may be used for classes that require you to go in to the schools, field, admission to College of Education and student teaching. Please keep the original of this letter in a safe place in case a copy is not acceptable. Please note that schools may ask you to validate your FBI clearance. If so, you need your PAE#.

Sincerely,

[Signature]

Dr. Daniel Engstrom
Acting Associate Dean
College of Education and Human Services

engstrom@calu.edu
(724) 938-4126

**NOTE:** It is the student’s responsibility to provide copies of this letter when they apply for Admission to Teacher Education, Recommendation for Student Teaching, and any courses that require clearances. Students should keep their original letter in their portfolio.