Accessing DegreeWorks

To access DegreeWorks login to VIP. Click on the Academic Info tab. From that page click on DegreeWorks.
DegreeWorks
A page with your DegreeWorks information will be displayed. Your major will be displayed. The first tab is the worksheet tab. It shows your general information such as Classification, Overall GPA and Major GPA, Advisor, Degree, College, Major, Minor, Concentration, level, Academic Standing, Test Scores, Holds, and Expected Graduation Date. As you scroll down you will see a bar indicating your progress towards completing your degree. 100% completion of credits does not necessarily mean you have met all of the requirements for graduation.
### DegreeWorks — Worksheet

The worksheet will show what courses were taken, the grades and credits received, and what degree requirement it fulfills.

<table>
<thead>
<tr>
<th>Degree in Bachelor of Arts</th>
<th>Academic Year: 2011-2012</th>
<th>Credits Required: 120</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>GPA: 3.94</td>
<td>Credits Applied: 43</td>
</tr>
</tbody>
</table>

#### Unmet conditions for this set of requirements:
- You currently have 43 Credits; you still need a Minimum of 77 more credits.
- A minimum of 48 upper-division credits is required. You have taken 0 but need 48 more credits.

- **General Education Requirements**
  - **Still Needed:** See General Education Requirements - Bachelor section

- **Major Requirements**
  - **Still Needed:** See Major in Communication Studies section

#### General Education Requirements - Bachelor

<table>
<thead>
<tr>
<th>Academic Year: 2011-2012</th>
<th>Credits Required: 40</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>GPA: 3.901</td>
</tr>
</tbody>
</table>

#### Unmet conditions for this set of requirements:
- You currently have 25 Credits; you still need a Minimum of 24 more credits.
- A minimum of 9 credits in upper division Gen Eds are required. You have taken 0 but need 9 more credits.

#### BUILDING A SENSE OF COMMUNITY

- **First Year Seminar**
  - UNI 100 | First Year Seminar | A | Fall 2011

#### Critical Thinking Skills Course

- **Still Needed:**

#### COMMUNICATION SKILLS COURSES

- **Composition I**
  - ENG 101 | English Comp I | REG | (3) | Spring 2012

- **Composition II**
  - **Still Needed:**

- **Public Speaking Course**
  - COM 101 | Oral Communication | A | 2 | Fall 2011

- **Mathematics**
  - **Mathematics Course**
    - MAT 130 | Elementary Topics in Math II | REG | (3) | Spring 2012

- **Multicultural Awareness Course**
  - HIS 106 | Hist West Soc from 1500 | A- | 3 | Fall 2011

#### VALUES

- **Values Course**
  - **Still Needed:**

#### HEALTH & WELLNESS

- **Health & Wellness Course**
  - **Still Needed:**

#### HUMANITIES

- **Humanities Course**
  - **Still Needed:**
DegreeWorks—Worksheet cont’d.
There is a legend at the top and bottom of the page that displays what certain symbols mean.

The completed courses will also display, with a check box marked.

The courses still needed will be displayed.
Degree Works—What If

Use the What If to see how courses already taken would apply to a different major. First select the correct degree for the What If major. Choose a major and concentration if desired. You can also choose a minor. Click on Process What-If.

The What If audit will display with the courses still needed and where the courses taken fit into the requirements.
GPA Calculator
There are 3 options available under the GPA calculator. The first option is the **Graduation Calculator**. By entering how many more credits are left to take and the total required credits with the desired GPA you can see what average GPA must be earned in order to achieve the desired GPA.

The second option is the **Term Calculator**. The anticipated grades for the term are entered and the GPA is calculated.
GPA Calculator cont’d
The third option is the **Advice Calculator**. Enter the desired GPA, the calculator will tell what is required to achieve that final GPA.

DegreeWorks Planner
The Planner is a tool that will be active if your advisor completes a plan for you. This can be used to map out what courses they feel should be taken by semester.

Class History
To see all of the prior courses taken click on the Class History Link.