California University of Pennsylvania
Guidelines for New Course Proposals
University Course Syllabus
Approved: Fall 2005

Department of Mathematics, Computer Science and Information Systems

A. Protocol

Course Name: Internship
Course Number: CSC 419
Credits: Variable credits
Prerequisites: Completed a minimum of 64 credits

Maximum Class Size (face-to-face): 32
Maximum Class Size (online): N.A.

B. Objectives of the Course:
Upon completion of this course the student will:
1) Have experienced "hands-on" computer training in a work environment.
2) Have had an opportunity to apply her/his knowledge of computer science to computer applications in the work place.
3) Have gained valuable work experience that will enhance the her/his career opportunities.
4) Have been provided with an insight into the various aspects of computer technology.
5) Have been given the opportunity to work in a computer environment and experience the hardship, woes, and rewards of "computer life."
6) Have been assisted in determining her/his likes and dislikes in the computer work area.
7) Have been helped in assessing her/his goals and aspirations in the computer field.

C. Catalog Description:
This course is designed for the computer science major who is seeking work experience in the computer science area. This intern experience will enable the student to apply her/his knowledge of computers in the real work place. The internship will provide the student with the valuable computer experience that should enhance the student's job opportunities upon graduation.
Prerequisite: Completed a minimum of 64 credits. Variable credits.

D. Outline of the Course:
The experiences gained in a computer internship vary greatly from site to site. Since there are a variety of sites doing different computer applications, it would be impossible to present a general course content outline of these experiences. The Computer Intern Director works closely with the student in placing her/him in the work related area.

E. Teaching Methodology:
1) Traditional Classroom Methodology:
   Since a computer internship is a work experience activity, the methodology of "learning by doing" is employed. The student is placed under the direction of a supervisor who then situates the student in work related activities to enhance the student's overall education so that he/she can, in turn, become a productive part of that organization.

2) Online Methodology:
   This course will not be taught online.

F. Text
   None.
G. Assessment Activities:

1) Traditional Classroom Assessment
A student must present to the faculty internship director a written and detailed summary of her/his activities during the internship. The supervisor also presents a written evaluation to the Intern Director that states how well the student performed her/his assigned duties. A grade (A, B, C, D, or F) is then assigned to the student on the basis of these evaluations. The Intern Director will keep in contact with the student during the internship to help with any problem that might arise during that time. The Intern Director in most instances will visit the site and discuss with the supervisor the progress and activities of the student intern.

2) Online Assessment
No online assessments will be given.

H. Accommodations for Students with Disabilities:

Accommodations for Students with Disabilities

Students with disabilities:
- Reserve the right to decide when to self-identify and when to request accommodations.
- Will register with the Office for Students with Disabilities (OSD) each semester to receive accommodations.
- Might be required to communicate with faculty for accommodations, which specifically involve the faculty.
- Will present the OSD Accommodation Approval Notice to faculty when requesting accommodations that involve the faculty.

Requests for approval for reasonable accommodations should be directed to the Office for Students with Disabilities (OSD). Approved accommodations will be recorded on the OSD Accommodation Approval notice and provided to the student. Students are expected to adhere to OSD procedures for self-identifying, providing documentation and requesting accommodations in a timely manner.

Contact Information:
- Location: Azorsky Hall – Room 105
- Phone: (724) 938-5781
- Fax: (724) 938-4599
- Email: osdmail@calu.edu
- Web Site: http://www.calu.edu/current-students/studentservices/disability/index.htm