

CAL U 4 YOU: THE FOUR-YEAR GRADUATION PLAN AGREEMENT*

CALU

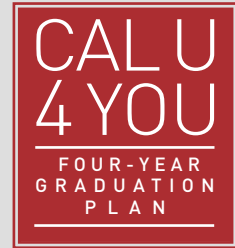


CALIFORNIA UNIVERSITY OF PENNSYLVANIA
BUILDING CHARACTER. BUILDING CAREERS.

A proud member of the Pennsylvania State System of Higher Education.

Return to: California University of Pennsylvania
Academic Scheduling and Placement
Testing Center
Box 104
250 University Avenue
California, PA 15419

Phone: 724-938-1608
www.calu.edu



STUDENT: (Please Print)

Term: Fall Spring Summer **Year:** 20

Student ID Number: - -

Date of birth: - -
MONTH DAY YEAR

Name: _____
LAST FIRST MIDDLE

Address: _____
NUMBER STREET
CITY STATE ZIP

Major/Program: _____

GENERAL CONSIDERATIONS:

- You may sign up for this Four-Year Graduation Plan Agreement from the date you are first accepted by the University through the first two weeks of your first semester of enrollment.
- Projected four-year schedules for virtually all programs are found in the University's Undergraduate Catalog. These are not absolute, but provide a guide for development of your Four-Year Academic Plan.
- Your ability or inability to obtain financial aid in no way affects this agreement.
- Changes of major, particularly after your sophomore year, and/or adding a minor or certificate might require additional time to complete your program. Plan wisely.
- Special attention must be paid to course frequency and rotation, especially for upper level courses in your major. Often, these are only offered on a two-year rotation and must be taken when available.
- Summer school or inter-sessions may be used to make up deficiencies and/or repeat courses. Some majors may require some coursework during a summer session (e.g., field work or internship). This must be factored into your program of study.
- Understand that credits earned in developmental courses (e.g., English Language Skills) do not count toward graduation (i.e., you will need to make up these credits within your plan).
- Semester abroad and semester-long internship programs may affect your progress. Plan for them.
- There is no penalty for walking away from this agreement at any time.

I HAVE READ THE TERMS OF THIS AGREEMENT AND AGREE TO ABIDE BY THE TERMS DESCRIBED ON BACK.

STUDENT NAME (print)

STUDENT SIGNATURE DATE

STUDENT ID #

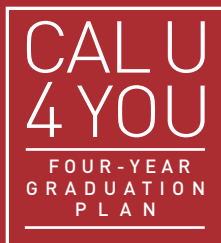
*NOTE: The provisions of this plan do not constitute an irrevocable contract between any student and the University. This plan is a statement of intention by the University to endeavor to provide the opportunity to its students to complete the requirements for an undergraduate degree in a four-year period.

THE SELECTED PROGRAM CAN BE COMPLETED WITHIN FOUR YEARS: (Not valid unless signed by both parties.)

REGISTRAR OR REGISTRAR'S DESIGNEE (print)

REGISTRAR OR REGISTRAR'S DESIGNEE SIGNATURE DATE

Copies: Student
Faculty Advisor
Department Office
Academic Scheduling and Placement Testing Center



CALIFORNIA UNIVERSITY OF PENNSYLVANIA FOUR-YEAR GRADUATION PLAN OVERVIEW

Under this plan, a student can complete his/her undergraduate college education in four calendar years. The advantages of graduating in four years are numerous. Doing so offers significant savings in tuition and fees and places the student into the job market or professional school as soon as possible. Finally, it keeps the student academically and intellectually vital by the pursuit of a full academic program each semester.

RESPONSIBILITY OF THE STUDENT:

- Have a goal and make a plan: A Four-Year Academic Plan
- Follow the timeline and appropriate steps associated with your major. This is especially important for students in teacher education programs. Failure to gain admission to the program or major of your choice will result in the cancellation of this agreement.
- Complete a minimum of 15 credits per semester. This credit load, of course, does not include developmental courses.
- Maintain the required grade point average for your major, for satisfactory academic progress and graduation. Having to repeat a course in which you received a low grade will impact your progress.
- Meet with your academic advisor and the Academic Scheduling Center each semester prior to registration to determine your needs and monitor your progress. Understand, however, that you are ultimately responsible for knowing your program requirements and staying on track.
- Register within two weeks of the Early Registration period each semester.
- Be certain that you adhere to all published deadlines, particularly those that relate to graduation.
- Become familiar with any additional requirements that may be imposed by your college and/or department.
- Enroll in the Career Advantage Program (CAP) your first semester and record your participation via the Activities Transcript annually.
- Use your campus e-mail account to access notices sent to you about compliance with your Agreement, etc.

RESPONSIBILITY OF THE UNIVERSITY:

- Provide the student with access to the Academic Scheduling Center, an academic advisor, degree-audit mechanism (On-Course), Career Advantage Program and Activities Transcript.
- Provide the student with notice of non-compliance and the cancellation of the agreement.
- Assign priority registration under some circumstances, individualized instruction, waive a requirement and/or provide for a course substitution.
- Offer courses with a reasonable frequency that will allow the student to complete the program within the four-year framework. Advertise that frequency. The University will not, however, guarantee admission to a specific course section offered at a particular time.



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INTEGRITY, CIVILITY, RESPONSIBILITY

A proud member of the Pennsylvania State System of Higher Education.

California University of Pennsylvania is an academic community dedicated to the ideals of justice, fairness and equal opportunity for all. In compliance with federal and state laws, the University is committed to providing equal educational and employment opportunities for all persons without regard to race, color, sex, religion, national origin, age, disability, ancestry, sexual orientation or status as a disabled or Vietnam-era veteran. The University will not tolerate racial, ethnic or sexual discrimination. Sexual harassment is considered by law to be a form of sexual discrimination and is, therefore, unacceptable. Direct equal opportunity and affirmative action inquiries or complaints to the Special Assistant to the President for EEO/University Ombudsperson, Office of Social Equity, South Hall 112, 724-938-4014. Direct inquiries regarding services or facilities accessibility to the ADA/504, Dr. Timothy Susick, Compliance Officer, Office of Student Development and Services, G 52 Carter Hall, 724-938-4056. Direct Title IX inquiries to the Senior Women's Administrator/Title IX Coordinator, Department of Athletics, Hamer Hall 248, 724-938-4351.