WHAT TO ASK IN AN INTERVIEW

• Interviews are simply meetings used to find out if:
  o You are a good fit for the job
  o The job is a good fit for you
• Asking questions is the best way in determining your future at a perspective company
• **Always** make sure to review any information from the job or employers, prior to the interview
  o It does not look good to be asking questions that have already been addressed
  o Prepare questions to ask before your interview **but** be sure to only ask those that peak your curiosity
  o Employers will notice when you become uninterested
• **Never** ask about the salary or the benefits received from the job, unless they are brought up from the hiring manager

SAMPLE QUESTIONS

• What are the day-to-day responsibilities of this job?
• What are some of the skills and abilities necessary for someone to succeed in this job?
• What is the company’s policy on providing seminars, workshops, ad training so employees can keep up their skills or acquire new ones?
• What particular computer equipment and software do you use?
• Who will review my performance? How often?
• What are the career paths in this department?
• What would you consider to be the most important aspects of this job?
• What are the skills and attributes you value most for someone being hired for this position?
• Where have successful employees previously in this position progressed to within the company?
• What are the next steps in the interview process?

Find these questions and more by visiting:

• Virginia Tech @ [http://www.career.vt.edu/Interviewing/TypicalQuestions.html](http://www.career.vt.edu/Interviewing/TypicalQuestions.html)

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