EDUCATION AND INCENTIVES

SECTION 1 - INCENTIVES

General ................................................................. 1-1 4
Non-Prior Service Enlistment Bonus .................. 1-2 5
Prior Service Enlistment Bonus .......................... 1-3 5
Enlisted Affiliation Bonus ................................. 1-4 6
Reenlistment / Extension Bonus .......................... 1-5 7
Officer Accession & Affiliation Bonus ................. 1-6 7
Unit Responsibility for Payment Procedures ......... 1-7 8
Unit Responsibilities ........................................... 1-8 8
Student Loan Repayment Program (SLRP) ............ 1-9 8
Terminations / Recoupment ................................. 1-10 10

SECTION 2 – GI BILL

Montgomery GI Bill Kicker Program .................... 2-1 11
Montgomery GI Bill (MGIB) (Ch. 1606) ............... 2-2 12
Reserve Education Assistance Program (Ch. 1607)... 2-3 15
Montgomery GI Bill Active Duty (Ch. 30) .......... 2-4 17
Post 9/11 GI Bill (Ch.33) ........................................ 2-5 18
Transferability of Post 9/11 GI Bill ....................... 2-6 19

SECTION 3 – EDUCATION

State Education Assistance Program (EAP) .......... 3-1 22
Federal Tuition Assistance (FTA) ......................... 3-2 27
Distance Learning Programs (DANTES) ............... 3-3 31
Testing Programs .................................................. 3-4 32
Counseling Tools .................................................. 3-5 33
Additional Programs ............................................. 3-6 34
Education Credit for Military Training ................. 3-7 35
Counseling & Support Services ............................ 3-8 35

SECTION 4 – POINTS OF CONTACT

Education Center POC List by Program ............... 4-1 36

6/7/2012
2
SECTION 5 – SAMPLE FORMS AND LETTERS
(Available in Public Folders & PAJFHQ Website)

Termination Letter for Incentives
Sample Bonus Memorandum
SLRP – Sample Letter from Soldier to Institution
SLRP – Sample Letter to Soldier from Unit
SLRP – Sample Letter from Unit to Loan Institution
Student Loan Repayment Program Information Letter
Officer Service Agreement, Form DA-5447-R
Air Guard Officer Service Agreement
Application for PA National Guard EAP (FORM 1)
Application for PA National Guard EAP (FORM 2)
EAP Enrollment Change/Address Change Form (FORM 3)
EAP Master Promissory Note

To access forms please contact your readiness NCO or visit:


Then click on:

➢ DOCUMENT LIBRARY
➢ EDUCATION BRANCH (then select the program desired)

** PLEASE NOTE: CURRENT SRIP POLICY GUIDANCE, BONUS ADDENDUM
CONTRACTS AND FORMS ARE ALSO AVAILABLE IN SHAREPOINT.
SECTION 1 – INCENTIVES

6 year NPS Enlistment Bonus $5,000-$15,000 amounts are based upon Enlisted Tier Level and acceptance of the $200 MGIB Kicker.

6 year Prior Service Enlistment Bonus $5,000-$15,000 amounts are based upon Enlistment Tier Level and acceptance of the $200 MGIB Kicker.

6 year Enlisted Affiliation Bonus $2,500-$15,000 paid in lump sum based on Tier Level, affiliation with ARNG and reporting to the unit assigned.

6 year Reenlistment/Extension Bonus $5,000-$10,000 paid in lump sum based on number of days the extension is completed prior to ETS.

6 year Officer Accession Bonus $10,000 paid in lump sum upon completion of BOLC or WOBC.

Officer Affiliation Bonus $10,000 (6 yrs) and $5,000 (3 yrs) paid in lump sum upon affiliation with ARNG and reporting to unit of assignment or on completion of AOC.

SLRP ($50,000 maximum)

1-1. GENERAL: All incentives are based on eligibility criteria and the Selective Reserve Incentives Program (SRIP) guidance policy (Policy Number 12-01, Update 1, dated 17 April 2012) published by the Army National Guard (ARNG) with an effective date of 5 June 2012. Soldier must use the criteria in effect at the time of the enlistment, reenlistment or extension. The eligibility criteria and criteria for continuing eligibility for the incentive programs can be found in NGR600-7. SRIP Policy Guidance, NGR 600-7 and all current Bonus Addendum Contracts are available in “SharePoint”. Review current SRIP Policy Guidance for further information.

- Applicants/Soldiers enlisting or reenlisting/extending in a TDA unit (except Medical) are NOT eligible for incentives in Sections 1-2 through 1-6 (EIOM 12-019).

- Non-Prior Service (NPS) applicants must have an Armed Forces Qualification Test (AFQT) score of 50 percent or above. Test Score Category (TSC) I-IIIA or higher makes applicant eligible to receive a bonus, kicker or SLRP. NPS/PS applicants enlisting under the 09S SLRP option must have an AFQT score of 50 percent or higher (EIOM 12-019).

- Applicant must enlist into a qualifying valid top loaded vacancy in an MTOE or Medical TDA unit only. Exceptions are NOT authorized (EIOM 12-019).
1-2. NON PRIOR SERVICE (NPS) ENLISTMENT BONUS: (Chapter 2, NGR 600-7) $15,000 maximum.

- $5,000-$15,000 (Tier Level 1-6) - NPS incentive amounts are based upon Tier Level and valued in $2,500 increments as defined below.
  - Tier Level 1 - ($15,000)
  - 2 - ($12,500)
  - 3 - ($10,000)
  - 4 - ($7,500)
  - 5 - ($5,000)
  - 6 - (Kicker and SLRP)

- Minimum 6 year term of service (6x2 or 8x0 enlistment) and an AFQT score of 50.

- Non-Prior Service Enlistment Bonus incentive payments. Soldiers must be a secondary school graduate prior to attending Advanced Individual Training (AIT) and be updated in SIDPERS and iMARC/GIMS prior to submission of payment. The NPSEB is paid in three installments as defined below:
  - **Installment 1**: 50 percent payment will be processed upon successful completion of AIT and verification of qualification in both SIDPERS and iMARC/GIMS.
  - **Installment 2**: 25 percent payment will be processed on the 3-year anniversary of the enlistment date after verification of qualification in both SIDPERS and iMARC/GIMS.
  - **Installment 3**: 25 percent payment will be processed on the 5-year anniversary of the enlistment date after verification of qualification in both SIDPERS and iMARC/GIMS.

1-3. PRIOR SERVICE (PS) ENLISTMENT BONUS: (Chapter 7, NGR 600-7) $15,000 maximum.

- $5,000-$15,000 (Tier Level 1-6) - PS incentive amounts are based upon Tier Level and valued in $2,500 increments as defined below.
  - Tier Level 1 - ($15,000)
  - 2 - ($12,500)
  - 3 - ($10,000)
  - 4 - ($7,500)
  - 5 - ($5,000)
  - 6 - (Kicker and SLRP)
• Minimum 6 year term of service enlistment and an AFQT score of 31.

• Offered to Soldiers who do not have more than 16 years total service at time of enlistment.

• Must be MOSQ and the primary holder of the contracted MOS duty position.

• **The PSEB is paid in three installments as defined below:**

  ➢ **Installment 1:** 50 percent payment will be processed upon reporting to unit of assignment and verification of qualification in both SIDPERS and iMARC/GIMS.

  ➢ **Installment 2:** 25 percent payment will be processed on the 3-year anniversary of the enlistment date after verification of qualification in both SIDPERS and iMARC/GIMS.

  ➢ **Installment 3:** 25 percent payment will be processed on the 5-year anniversary of the enlistment date after verification of qualification in both SIDPERS and iMARC/GIMS.

1-4. **ENLISTMENT AFFILIATION BONUS (EAB) $15,000 maximum.**

• $2,500-$15,000 (Tier Level 1-6) - EAB incentive amounts are based upon Tier Level and valued in $2,500 increments as defined below.

  ➢ Tier Level 1 - ($15,000)
  ➢ 2 - ($12,500)
  ➢ 3 - ($10,000)
  ➢ 4 - ($7,500)
  ➢ 5 - ($5,000)
  ➢ 6 - ($2,500)

• Minimum 6 year term of service enlistment and an AFQT score of 31

• Must be MOSQ and the primary holder of the contracted MOS duty position.

• **Enlisted Affiliation Bonus incentive payment:** A lump-sum payment will be processed upon affiliation into the ARNG after reporting to unit of assignment and verification of qualification in both SIDPERS and iMARC/GIMS.
1-5. REENLISTMENT\EXTENSION BONUS (REB): (Chapter 3, NGR 600-7)
$10,000 maximum.

- $5,000-$10,000 - REB incentive amounts are based upon the date the Soldier signs extension prior to actual ETS as defined below.
  - 365-271 Days before ETS - ($10,000)
  - 270-181 Days before ETS - ($7,500)
  - 180-91 Days before ETS - ($5,000)
  - 90-1 Days before ETS - (NO BONUS)

- $5,000-$10,000 for 6-year term of service extension.

- Current policy requires a soldier to have not more than 10 years of service at contract start date.

- Reenlistment/Extension Bonus incentive payments: The REB is paid in a lump sum provided the Soldier meets all eligibility requirements on the contract start date and verification of qualification in both SIDPERS and iMARC/GIMS.

1-6. Officer Accession and Affiliation Bonuses (OAB): $10,000 maximum.

- $10,000 (6 Years) for newly appointed officers and $10,000 (6 Years) $5,000 (3 Years) for affiliation from other active components.

- Agree to serve term of contract in an active drilling status in the ARNG in a critical skill determined by NGB.

- SMP/ROTC non-scholarship only.

- Payment: Accession - lump-sum payment will be processed upon completion of either Basic Officer Leadership Course (BOLC) or Warrant Officer Basic Course (WOBC). Officers are allotted 24 months from contract date to become qualified in the contracted AOC. Affiliation – lump sum payment will be processed upon affiliation with ARNG and reporting to unit of assignment or completion of AOC or MOS training qualification.
1-7. UNIT RESPONSIBILITIES FOR PAYMENT PROCEDURES: IT IS THE UNIT RNCO’S AND PSDR CLERK’S RESPONSIBILITY TO ENSURE THAT ALL INCENTIVE CONTRACTED SOLDIERS REMAIN IN COMPLIANCE WITH THE SRIP POLICY. IT IS ALSO THE RESPONSIBILITY OF UNIT STAFF TO REQUEST BONUS CONTROL NUMBERS, THROUGH THE IMARC PROGRAM, FOR REENLISTMENT/EXTENSION BONUSES.

The State Incentive Manager will make initial payments when the Soldier meets all criteria in IMARC. The unit must ensure the proper documents are uploaded in iPERMS and SIDPERS is properly updated.

1-8. UNIT RESPONSIBILITIES: The unit must ensure Soldiers maintain eligibility requirements throughout the contracted period of service and advise the Incentives Program Manager of any changes.

- The unit must initiate termination action.
- Counsel all bonus participants concerning possible recoupment actions prior to allowing a soldier to terminate their enlistment, transfer to another unit or change MOS.

**For Bonus Termination & Recoupment see section 1-10.

1-9. THE STUDENT LOAN REPAYMENT PROGRAM (SLRP): (Chapter 5, NGR 600-7) The Student Loan Repayment Program (SLRP) provides repayment of qualified loans up to 15% of borrowed total or an annual limit of $7500, whichever is greater. The soldier will initiate payment on the anniversary date of each completed satisfactory year of service. The entitlement is as follows:

- The total amount that will be repaid on behalf of any member for any prior disbursed loans that qualify for the program will not exceed $50,000.
- Loans in default at the time of enlistment, reenlistment or extension are not eligible for repayment under this program. Loans that fall into default at any time will not be eligible for payment. **IT IS THE SOLDIER’S RESPONSIBILITY TO SEE THAT THIS DOES NOT OCCUR.**
- Loans must be one year or older on soldier’s anniversary date (effective date of contract) before payment may be made.
- Before payment can be made the DD FORM 2475 (Educational Loan Repayment Annual Application) must be completed.
The only loans eligible for SLRP currently are:
- Stafford Loans (subsidized)
- Stafford Loans (unsubsidized)
- Federally Insured Student Loans
- Perkins Loans
- Auxiliary Loans for students
- Consolidated Loan Programs

**Eligibility Criteria:** The Student Loan Repayment Program is based on Critical Skills and/or Bonus Units and contract must be executed within the one year prior to ETS window. The soldier must use the criteria **that are in effect at the time of enlistment, reenlistment or extension.**

After 1 October 1998 – SLRP is only authorized for the contracted period of service and cannot be extended. Is limited to those loans made prior to the date of contract and attached to the contract at time of enlistment. Loans dated after effective date of the contract are not authorized under the SLRP.

**Individual Responsibilities:**

- Soldier should know his/her anniversary date. This is very important so annual applications can be processed 90 days prior.

- Soldier must be familiar with the annual application (DD FORM 2475) and its distribution. It is the soldier’s responsibility to complete Section I, II and III.

- Be able to identify the loan holders and the address of each. This information will be needed in order to send a copy of the DD FORM 2475.

**Unit Responsibilities:**

- Notify the soldier 90 days prior to their eligible anniversary date. Complete Section I part B of the DD FORM 2475 and forward to the Loan Holder identified by the soldier.

- Ensure that the soldier understands:
  - What types of loans are eligible
  - Payment schedule and limits
  - Individual responsibility for payment of federal and state income tax on the full amount of principle and interest.
  - Individual’s responsibility to submit the required forms and documents for payment to all loan holders at the same time.
CAUTION: Units must insure all DD FORM 2475, from all loan holders, if applicable, are forwarded at the same time.

- The unit must ensure soldier maintains eligibility requirements throughout the contracted period of service and advise the Student Loan Repayment Program Manager when changes occur.

- The unit must initiate termination action when a soldier if needed.

- Counsel all incentive participants concerning possible recoupment actions prior to allowing a soldier to terminate their enlistment, transfer to another unit or change MOS.

1-10. Terminations / Recoupment: Entitlement for incentives & SLRP will be terminated when one of the following conditions listed below occurs:

- Soldier is declared an unsatisfactory participant.

- Voluntarily transfers to a non-bonus unit and/or a non-critical skill (Soldier’s individual contract states which criteria is applicable).

- Exceeds the maximum period for assignment to the ING. Termination is effective on the date of assignment to the ING.

- Separates from the Selected Reserve for any reason. Termination is effective on the date of separation.

- Does not receive a secondary school diploma prior to entry on IADT or Phase II IADT.

- Does not become qualified in the contracted MOS position within 24 months after an involuntary transfer in another critical skill and/or critical unit; or after unit reorganizes, deactivates. Termination is effective on the date of transfer or the date of unit deactivation/reorganization.

- Soldier accepts a position as a military technician where membership is a condition of employment (this includes temporary technicians over 179 days and indefinite technicians). Termination is effective on the date of employment.

- Accepts an AGR position on Title 10 or Title 32. Termination is effective on the date of entry on AGR status.
• Becomes a participant in SMP/ROTC advanced course or entrance on Phase II of WOC. Termination is effective on the date of initial contract payment date.

• Receives a ROTC scholarship. Termination is effective on the date the college class starts.

• Receives the maximum of $50,000.00 payable under SLRP.

SECTION 2 – GI BILL

2-1. MONTGOMERY GI BILL SELECTED RESERVE KICKER PROGRAM:

• NPS MGIB Kicker rate of $200 will be offered to applicants with an AFQT score 50 percent or higher (CAT I-IIIA) enlisting for a minimum of six years (6x2) into a vacancy with an RPM score of 550 or higher and must be in an MTOE or mobilizing TDA unit provided all other MGIB Kicker program requirements are met.

• PS MGIB Kicker rate of $200 will be offered to an E-5 and below applicant enlisting DMOSQ for six years into an AUVS top-loaded vacancy and must be in an MTOE or mobilizing TDA unit provided all other MGIB Kicker program requirements are met. Applicant who previously received MGIB Kicker benefits is not eligible.

• Payment of Kicker will be made by the Department of Veterans Affairs (DVA) in Buffalo, NY.
• Soldier must attach a copy of Kicker contract, NGB 5435-R, to the NOBE (DD Form 2384-1).
• Have the Soldier take both forms to the school VA Rep. The school should validate the contract and forward to DVA.
• Termination with recoupment is required for Soldiers who are declared unsatisfactory participants or may be required for non-completion of the 6-year military service obligation. The Commander should notify the Incentives Program Manager when a soldier receives the 9th AWOL for due process and initiate collection action.
2-2. MONTGOMERY G.I. BILL (MGIB): (Chapter 1606) The Reserve Component GI Bill is for members of the Selected Reserve (All Armed Forces Reserves.)

- **General Criteria**: The MGIB provides financial assistance to students pursuing further education through a variety of accredited programs; vocational/technical school, flight training, OJT and apprenticeship training, correspondence courses or traditional degree program (AS, BA, MA, Ph.D.).

- **Entitlement**: The entitlement dollar amount changes with the Federal budget. Current rates as of 1 October 2011 are:

<table>
<thead>
<tr>
<th>Institutional Training</th>
<th>Monthly rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training Time</td>
<td></td>
</tr>
<tr>
<td>Full time</td>
<td>$345.00</td>
</tr>
<tr>
<td>3/4 time</td>
<td>$258.00</td>
</tr>
<tr>
<td>1/2 time</td>
<td>$171.00</td>
</tr>
<tr>
<td>Less than 1/2 time</td>
<td>$86.25</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Apprenticeship and On-Job Training</th>
<th>Monthly rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training Period</td>
<td></td>
</tr>
<tr>
<td>First six months of training</td>
<td>$258.75</td>
</tr>
<tr>
<td>Second six months of training</td>
<td>$189.75</td>
</tr>
<tr>
<td>Remaining pursuit of training</td>
<td>$120.75</td>
</tr>
</tbody>
</table>

**Correspondence and Flight** - Entitlement charged at the rate of one month for each $345.00 paid.

**Cooperative** - $345.00

**Correspondence Payments** - 55% of the approved charges

**Flight Payments** - 60% of the approved charges

- **Eligibility requirements**: Eligibility requirements must be met in the order listed:
  - A six-year contract in the Selected Reserves (drilling status).
Enlisted soldiers: Non-prior service personnel who enlist for a 6x2 or 8x0 enlistment option have met these criteria. Prior Service Soldiers who never established eligibility for the MGIB may enlist or extend for 6 years at any time. Extensions must quote Table 7-1 Rule F (e) NGR 600-200.

Officers: If an officer never gained eligibility as an enlisted soldier, a six year obligation agreement to serve in the Selected Reserve (DA Form 5447-R) must be completed. Officers who gained eligibility as an enlisted soldier and never had a break of service in the Selected Reserve maintain the same eligibility date.

An individual must have completed high school or the equivalent prior to entry on IADT or prior to signing a six-year enlistment/reenlistment date if applicant is prior service.

Completion of IADT or equivalent. IADT - includes both Basic Training and Advanced Individual Training (AIT). Split option soldiers are NOT eligible for benefits until completion of AIT. This last criterion begins the ten-year window. Prior service personnel ten-year window begins on the date the qualifying six-year contract is signed. Once ten years have elapsed, the soldier is no longer eligible for MGIB benefits. Officers who never established eligibility as an enlisted Soldier must complete Officer Basic prior to establishing eligibility.

- **Application:**
  - DD Form 2384-1
  - VA Form 22-1990 (Available thru the VA or VA Representative)
  - VA Form 22-1999 (Available thru the VA or VA Representative)
  - NGB Form 5435-1-R Kicker contract (only for those who are eligible)

- **Soldier Responsibilities:**
  - Obtain a DD Form 2384-1 (NOBE) from unit of assignment.
  - The NOBE Form will be certified through the unit of assignment. The soldier must take the original NOBE to the VA Office or VA Representative at the college, and complete a VA Form 22-1990. The educational institution will assist in the completion of the VA Form 22-1999.
  - After forms are completed and submitted to the VA, Status of payment may be obtained by dialing the VA’s new Education Benefit hotline 1-888-442-4551 or by visiting the VA’s Web page [www.gibill.va.gov](http://www.gibill.va.gov).
• **Unit Responsibilities:**

  ➢ Units must ensure the Soldier’s H.S. Diploma and DD Form 214 is coded in the SIDPERS database. A Soldier whose information is not in SIDPERS will not have the corresponding MGIB information updated. *(Note: When corrected in SIDPERS, there is a 90-day delay between the SIDPERS database information and the transfer to VA’s DOD screen.)*

  ➢ Upon certification of the NOBE, the unit must provide the NOBE and the Information Paper (Instruction Sheet) to the Soldier. The Information Paper provides guidance and instructions to the eligible Soldier and unit representatives. If the Soldier has any questions concerning the GI Bill, it is the unit responsibility to call the MGIB Manager at Fort Indiantown Gap Education Center.

  ➢ The unit will assist the Soldier in receiving the DD Form 2384-1 (NOBE).

  ➢ When a Soldier is declared an unsatisfactory participant, the unit must complete the termination letter and furnish a copy to the MGIB Manager.

• **Suspension**

  ➢ Leaving the Selected Reserve (SR). A period of absence either in the Inactive National Guard (ING) or Individual Ready Reserves (IRR) shall not exceed three years for missionary service or one year for all other circumstances. *(Note: In order to avoid recoupment, servicemember must extend for an equal amount of time spent in the ING or IRR.)*

  ➢ Enters Active Duty in an Active Guard and Reserve (AGR) status.

  ➢ Soldier becomes a potential unsatisfactory participant pending final determination from Unit Commander. Unsatisfactory participants are Soldiers who receive nine or more unexcused absences in a one year period or one unexcused absence during Annual Training.

  ➢ Recipient of a dedicated Army Guard Scholarship of Reserve Officer Training Corps Scholarship, under section 2107 of 10 USC.

• **Termination**

  ➢ Soldier is no longer eligible to receive benefits and cannot be reinstated by any component.
Soldier “fails to return” before the end of a 1-year period of absence (ING or IRR). In the case of missionary service period of absence, the period is 3-years.

Soldier returns but “fails to reenlist or extend” for a period equal to or greater than the period of absence.

Soldier is determined as an unsatisfactory participant after the appeal process. If soldier completed the contractual 6-year obligation, bonus or incentive will be terminated without recoupment.

2-3. RESERVE EDUCATION ASSISTANCE PROGRAM (REAP): (Chapter 1607 (REAP) Can be available to certain reservists who were activated for at least 90 days after September 11, 2001.

General information on REAP is available in the “Questions & Answers,” and GI Bill Information section of www.gibill.va.gov.

- Until an approved policy is provided by NGB on the procedures for utilization of Chapter 1607, the following should be implemented:
  
  - Have the Soldier/student make a copy of their DD Form 214 covering their longest deployment.
  
  - Ask the VA Certifying Official at the school which form the soldier will be using in applying for benefits with the VA.
  
  - VA Form 22-1990 (for those who have never applied for benefits).
  
  - VA Form 22-1995 (for those who have previously applied).
  
  - If using a VA Form 22-1990 – hand write in the remarks section “I wish to use Chapter 1607 see attached DD Form 214,” attach a copy of the DD form 214.
  
  - If using a VA Form 22-1995 there is no remarks section. Hand write on top and bottom margin in bold lettering “I WISH TO USE CHAPTER 1607,” attach a copy of the DD Form 214.
  
  - Currently the VA Regional Office in Buffalo, NY does NOT require monthly certification by the Soldier for Chapter 1607, which is required for Chapter 30 and 1606.
The Notification of Basic Eligibility (NOBE) is **not** used for Chapter 1607; this form is used for Chapter 1606 only. The notice of eligibility for Chapter 1607 can be printed from the web page: [https://www.nationalguardbenefits.com/](https://www.nationalguardbenefits.com/)

Chapter 1607 converts back to Chapter 1606 upon separation for the period of mobilization plus 4 months.

- **Entitlement:** The entitlement dollar amount changes with the Federal budget. Current rates as of 1 October 2011 are:

<table>
<thead>
<tr>
<th>Training Time</th>
<th>Consecutive service of 90 days but less than one year</th>
<th>Consecutive service of 1 year +</th>
<th>Consecutive service of 2 years +</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full time</td>
<td>$589.20</td>
<td>$883.80</td>
<td>$1,178.40</td>
</tr>
<tr>
<td>3/4 time</td>
<td>$441.90</td>
<td>$662.85</td>
<td>$883.80</td>
</tr>
<tr>
<td>1/2 time</td>
<td>$294.60</td>
<td>$441.90</td>
<td>$589.20</td>
</tr>
<tr>
<td>Less than 1/2 time More than 1/4 time</td>
<td>$294.60**</td>
<td>$441.90**</td>
<td>$589.20**</td>
</tr>
<tr>
<td>1/4 time or less</td>
<td>$147.30**</td>
<td>$220.95**</td>
<td>$294.60**</td>
</tr>
</tbody>
</table>

**Tuition and Fees ONLY. Payment cannot exceed the listed amount.
2-4. MONTGOMERY GI BILL ACTIVE DUTY (CHAPTER 30): Educational Assistance Allowance for trainees under the Montgomery GI Bill - Active Duty (Ch. 30 of title 38 U.S.C.). The following basic monthly rates are effective October 1, 2011.

- While on active duty, payment is limited to reimbursement of tuition and fees ONLY.

### Institutional Training

<table>
<thead>
<tr>
<th>Training Time</th>
<th>Monthly rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full time</td>
<td>$1,473.00</td>
</tr>
<tr>
<td>¾ time</td>
<td>$1,104.75</td>
</tr>
<tr>
<td>½ time</td>
<td>$736.50</td>
</tr>
<tr>
<td>less than ½ time more than ¼ time</td>
<td>$736.50**</td>
</tr>
<tr>
<td>¼ time or less</td>
<td>$368.25 **</td>
</tr>
</tbody>
</table>

### OJT Rates effective October 1, 2011

<table>
<thead>
<tr>
<th>Apprenticeship and On-Job Training</th>
<th>Monthly rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>First six months of training</td>
<td>$1,104.75</td>
</tr>
<tr>
<td>Second six months of training</td>
<td>$810.15</td>
</tr>
<tr>
<td>Remaining pursuit of training</td>
<td>$515.55</td>
</tr>
</tbody>
</table>

**Correspondence and Flight** - Entitlement charged at the rate of one month for each $1,473.00 paid.

**Cooperative** - $1,473.00

**Tuition and Fees ONLY. Payment cannot exceed the listed amount.**
2-5. POST 9/11 GI BILL (CHAPTER 33): The Post-9/11 GI Bill provides financial support for education and housing to individuals with at least 90 days of aggregate service on or after September 11, 2001, or individuals discharged with a service-connected disability after 30 days. Members must have received an honorable discharge to be eligible for the Post-9/11 GI Bill.

The Post-9/11 GI Bill was effective August 1, 2009. Approved training under the Post-9/11 GI Bill includes graduate and undergraduate degrees, vocational/technical training, on-the-job training, flight training, correspondence training, licensing and national testing programs, entrepreneurship training, and tutorial assistance. All training programs must receive prior approval for GI Bill benefits directly from the VA.

The Post 9-11 GI Bill will pay eligible individuals:

- **Full tuition & fees** directly to the school for all public school in-state students. For those attending private or foreign schools tuition & fees are capped at $17,500 per academic year.

- If attending a private institution of higher learning in AZ, MI, NH, NY, PA, SC or TX applicant may be eligible for a higher tuition reimbursement rate.

- The **“Yellow Ribbon Program”** is designed to assist with additional funding for those attending more expensive private schools or public schools as a non-resident out-of-state student, a program exists which may help to reimburse the difference.

- A **monthly housing allowance (MHA)** based on the Basic Allowance for Housing for an E-5 with dependents at the location of the school. For those enrolled solely in distance learning the housing allowance payable is equal to ½ the national average BAH for an E-5 with dependents ($673.50 for the 2011 academic year). For those attending foreign schools (schools without a main campus in the U.S.) the BAH rate is fixed at $1,347.00 for the 2011 academic year. *(Active duty students & their spouses cannot receive the MHA).*

- An **annual books & supplies stipend of $1,000** paid proportionately based on enrollment.

- A one-time **rural benefit** payment for eligible individuals.

This benefit provides up to 36 months of education benefits. Generally, eligibility benefits are payable for 15 years following release from active duty orders.
**2-6. TRANSFERABILITY OF POST 9/11 GIBILL (CHAPTER 33):** For the first time in history, service members enrolled in the Post-9/11 GI Bill program are able to transfer unused educational benefits to their spouses or children starting August 1, 2009.

**Eligibility:** Any member of the Armed Forces (active duty or Selected Reserve, officer or enlisted) on or after August 1, 2009, who is eligible for the Post-9/11 GI Bill, and:

- Has at least 6 years of service in the Armed Forces (active duty and/or Selected Reserve) on the date of approval and agrees to serve 4 additional years in the Armed Forces from the date of election.

- Has at least 10 years of service in the Armed Forces (active duty and/or Selected Reserve) on the date of approval, is precluded by either standard policy (Service or DoD) or statute from committing to 4 additional years, and agrees to serve for the maximum amount of time allowed by such policy or statute.

- Is or becomes retirement eligible during the period from August 1, 2009, through July 31, 2012, and agrees to serve an additional period of service. A Service member is considered to be retirement eligible if he or she has completed 20 years of active Federal service or 20 qualified years as computed pursuant to section 12732 of title 10 U.S.C. This guidance will no longer be in effect on August 1, 2013 and all transfer requests will require a four year obligation from the date of TEB.

  - For individuals eligible for retirement on August 1, 2009, no additional service is required.
  - For individuals eligible for retirement after August 1, 2009, and before August 1, 2010, 1 year of additional service is required.
  - For individuals eligible for retirement on or after August 1, 2010, and before August 1, 2011, 2 years of additional service is required.
  - For individuals eligible for retirement on or after August 1, 2011, and before August 1, 2012, 3 years of additional service is required.

- Such transfer must be requested and approved while the member is still serving in the Armed Forces.
**Eligible Dependents:** An individual approved to transfer an entitlement to educational assistance under this section may transfer the individual’s entitlement to:

- The individual's spouse.
- One or more of the individual’s children.
- Any combination of spouse and child.
- A family member must be enrolled in the Defense Eligibility Enrollment Reporting System (DEERS) and be eligible for benefits at the time of transfer to qualify for educational benefits.

A child's subsequent marriage will not affect his or her eligibility to receive the educational benefit; however, after an individual has designated a child as a transferencee under this section, the individual retains the right to revoke or modify the transfer at any time.

A subsequent divorce will not affect the transferee’s eligibility to receive educational benefits; however, after an individual has designated a spouse as a transferencee under this section, the eligible individual retains the right to revoke or modify the transfer at any time.

**Nature of Transfer:** An eligible Service member may transfer up to the total months of unused Post-9/11 GI Bill benefits, or the entire 36 months if the member has used none (unless DoD/DHS limits the number of months an individual may transfer).

Family member use of transferred educational benefits is subject to the following:

- **Spouse:**
  - May start to use the benefit immediately.
  - May use the benefit while the member remains in the Armed Forces or after separation from active duty.
  - Is not eligible for the monthly stipend or books and supplies stipend while the member is serving on active duty.
  - Can use the benefit for up to 15 years after the service member’s last separation from active duty.

- **Child:**
  - May start to use the benefit only after the individual making the transfer has completed at least 10 years of service in the Armed Forces.
  - May use the benefit while the eligible individual remains in the Armed Forces or after separation from active duty.
  - May not use the benefit until he/she has attained a secondary school diploma (or equivalency certificate), or reached 18 years of age.
  - Is entitled to the monthly stipend and books and supplies stipend even though the eligible individual is on active duty.
- Is not subject to the 15-year delimiting date, but may not use the benefit after reaching 26 years of age.

**How to apply for transfer of educational benefits TEB:** Go to the DoD transferability application website to determine if your dependents are eligible to receive the transferred benefits. This website is ONLY available to military members.

Official DoD transferability application website: [https://www.dmdc.osd.mil/TEB](https://www.dmdc.osd.mil/TEB)

Upon approval, family members may apply to use transferred benefits with VA by completing VA Form 22-1990e. VA Form 22-1990e should only be completed and submitted to VA by the family member after DoD has approved the request for TEB. Do not use VA Form 22-1990e to apply for TEB.
SECTION 3 – EDUCATION

3-1. EDUCATION ASSISTANCE PROGRAM (EAP): EAP is state funded program available only to members of the Pennsylvania National Guard that provides educational assistance for tuition expenses.

Entitlement: All EAP funding will be awarded regardless of financial need. In addition, PA State Grants cannot be reduced or adjusted as a result of a soldier receiving EAP. The amount of each award will be based on enrollment status, (full-time or part-time) and on the tuition rate at the State System of Higher Education Schools (SSHE), which is $3,120.00 per semester for the 2011-12 academic year.

- Full-time Grants – 100% of the tuition charged or $3,120.00 whichever is less per semester. (Full-time students must take 12 or more credits per semester)
- Part-time Grants for members who do not possess a bachelor’s degree – 100% of the tuition or $2,080.00 whichever is less per semester. (Part-time students must be taking 3 to 11 credits per semester)
- Part-time Grants for members possessing a bachelor’s degree – One half of the tuition or $1,040.00, whichever is less per semester. (Part-time students must be taking 3 to 11 credits per semester)
- Funding is limited to 10 full-time semesters or 120 part-time credits.

Eligibility requirements:

- Soldiers must have a 6-year service contract for EAP with the PA National Guard and sign an EAP Form-1 prior to submitting an application (EAP Form-2). These documents must have the same date.
- Be a graduate of Basic Training, Advanced Individual Training or the equivalent (i.e. Military Science II, Military Science III or Leadership Development Assessment Course) prior to submitting an application.
- Be an active satisfactory participant in a PA National Guard Unit. (Less than 9 AWOLS)
- Be a resident of Pennsylvania prior to submitting an application.
- Be an eligible member of PA National Guard prior to the 1st day of class.

6/7/2012
22
- Be enrolled in a degree or certificate program at a school located in Pennsylvania and approved by the Pennsylvania Higher Education Assistance Agency (PHEAA). PHEAA’s criteria are: Schools that are approved for Title IV Student loans are approved for EAP. There are approximately 500 schools.

- A member is not eligible for EAP benefits if receiving an Active Duty ROTC Scholarship. However, if member is receiving a Guaranteed Reserve Forces Duty Scholarship or a Dedicated National Guard Scholarship through the ROTC program, member is still eligible for EAP funding.

- The 14 State System of Higher Education schools that are 100% funded for full-time students are the following Universities of Pennsylvania:

  - Bloomsburg
  - California
  - Cheyney University
  - Clarion
  - East Stroudsburg
  - Edinboro
  - Indiana
  - Kutztown
  - Lock Haven
  - Mansfield
  - Millersville
  - Shippensburg
  - Slippery Rock
  - West Chester

- EAP can provide full-time funding for students up to the first bachelor’s degree. EAP funding for education beyond that level can only be provided on a part-time basis, even if the member is enrolled as a full-time student.

- Mobilized members may be eligible for extended EAP benefits for deployed time.

- Eligible EAP members who are discharged for a disability incurred in the line of duty may be eligible for EAP benefits after they have been discharged.

**Recoupment**: The recoupment of tuition money received from EAP, plus 7% interest and fees, will occur for any of the following reasons:

- Failure to complete the entire six-year contract that established eligibility for EAP.

- Member is declared an unsatisfactory participant per AR 135-91/AFI 36-3209.
- Members are discharged/separated or transferred from the Pennsylvania National Guard for any reason to include but not limited to: Enlistment or Appointment on Active Duty, Transfer to another reserve component or Transfer to another state, Retirement, Pregnancy, Childbirth, Expiration Term of Service or Misconduct.

- Members who accept an ROTC Scholarship (except Guaranteed Reserve Forces Duty Scholarship/Dedicated National Guard Scholarship).

**Application Process:** To apply for EAP, an application must be completed and forwarded to the FTIG Education Center no later than 30 June each year. Applications will be accepted after 30 June ONLY on a case by case basis and if funding permits.

- Soldier’s 1st EAP application must include a signed original PHEAA promissory note.

- Soldiers must complete a new EAP Form-2 every year.

- The Fall Semester starts the school year, ending with the Summer Semester.

- A Change of Enrollment Form (EAP-3) must be submitted to the Education Assistance Office if the number of credits originally reported on the EAP-2 changes status from part time to full time or if it changes status from full time to part time, if member changes school, tuition cost is adjusted, change of address or mobilization. Member is responsible for notification to the school of enrollment or cancellation before Drop/Add deadline.

**Applications will be accepted after 30 June ONLY when funding permits and on a case by case basis.**

**Deadlines for timely payment to the schools:**

- The deadline for Fall, Winter, Spring and Summer is 30 June, combined or any combination of for the academic year. Applications will be accepted after 30 June only when funding permits.

- If funding is available, applications received after 1 July and no later than 15 January, will be processed for future semesters only. Example, if a member submits an application in October requesting funding for Fall, Spring and/or Summer, the Spring and Summers may be processed but the Fall semester will not be funded because the application was not received prior to the 1st day of class for the Fall session.
• If EAP funding is limited, applications will be processed on a 1st come, 1st served basis until funding is exhausted.

• At no time will applications be accepted after 15 January. This program does not allow payment for previous years.

Disbursements:

• The Fall payment is scheduled to be processed in August.

• The Spring and Winter payment is scheduled to be processed in January.

• The Summer payment is scheduled to be processed during April through July, depending on fund availability.

• Applications received by 15 January will make the adjustment disbursement (Reconciliation Roster) if funding is available.

Unit responsibilities:

• Unit will hold applications until applicant completes Basic Training and submit a DD Form 220/214 along with the Education Assistance Application (EAP Form 2) and Promissory Note.

• The unit must ensure each applicant is eligible to receive EAP funding.

• Ensure applicant fills out the current EAP Form 2. These forms are changed every year and will be available from publication by 1 April of each year.

• Submit the application to the EAP office NLT 30 June each year.

• One application yearly covers the Fall, Winter, Spring and/or Summer semesters/terms.

• Verify accuracy and ensure all blocks are completed on the EAP Form 2.

• Make sure item #7 has the number of credits or clock hours – a check mark or X is not acceptable.

• First-time participants must also submit a PHEAA Promissory note. EAP Form 2 and Promissory note must have original signatures. Fax copies will not be accepted.

• Submit an Officer Service Agreement with a first-time application for an officer along with an EAP-1, EAP-2 and Promissory note.
• EAP APPLICATIONS AND PROMISSORY NOTES SHOULD COME DIRECTLY TO THE EDUCATION OFFICE IN ONE OF THE FOLLOWING WAYS: DA FORM 200, A BUCK SHOT ENVELOPE, U.S. POSTAL SERVICE OR HAND CARRIED.

• The Promissory Note and any other supporting documents should be submitted with the EAP Form 2 (Application). Please do not forward them separately.

• Unit must sign Section II before submitting application to the Education Office.

• A Change of Enrollment Form is only used to adjust the original application (i.e. add or reduce credits, change schools, adjust tuition costs, change of address.)

• Notify the EAP Office if an EAP participant is declared an Unsatisfactory Participant (9 or more AWOLS), transfers to another state or is discharged from the PA National Guard. (ANNEX H)

<table>
<thead>
<tr>
<th>ENLISTED members need:</th>
<th>OFFICERS need:</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-YR ENLISTMENT/EXTENSION EAP-1, DATED SAME AS ENLIST/EXT. EAP-2 (APPLICATION) PROMISSORY NOTE</td>
<td>OFFICER SERVICE AGREEMENT – DA5447-R EAP-1, DATED SAME AS OFFICER SRV EAP-2 (APPLICATION) PROMISSORY NOTE</td>
</tr>
</tbody>
</table>

**Individual responsibility**: Complete an EAP application annually; notify the Education Office if any changes to the original application occur by completing the Change of Enrollment Form (EAP-3). Possible changes could be: attending a different school, adding/dropping classes, change in tuition costs, and a change of address or mobilization.

Reference Pennsylvania Military Regulation 621-5, dated 1 March 2011, for expanded EAP guidelines and information.
3-2. FEDERAL TUITION ASSISTANCE PROGRAM (FTA): This program is available only when funding exists. Additional guidelines are published yearly in an LOI, when this program is funded.

General Eligibility Criteria:

- Soldier must be an actively drilling member of the Pennsylvania Army National Guard to receive Federal Tuition Assistance.
- Soldier DOES NOT have to complete basic training to be eligible for FTA benefits. Eligibility begins upon signing enlistment contract.
- Enlisted soldiers and warrant officers must have time remaining before their current service obligation, ETS, to complete the course.
- Commissioned officers in TPU status incur an obligation of 4 years of service from the date of course completion. Active Duty (AGR) incur a 2 year obligation.
- Be a satisfactory participant in a Pennsylvania Army National Guard Unit. (Less than 9 AWOLS).
- PAARNG civilian employees, Federal or State, are not eligible for FTA.
- Soldiers receiving an ROTC Scholarship funding under USC 2107 or USC 2107a, GRFD Scholarship and the Dedicated Guard Scholarship, CAN NOT receive FTA funds (ROTC Scholarship recipients may use FTA funds for fees that are not covered by the scholarship.)
- FTA can only cover schools which are accredited by nationally or regionally recognized accrediting agencies, as listed in the Accredited Institutions of Post Secondary Education Guide by the American Council on Education (ACE).
- Mobilized soldiers eligible for FTA will follow Active Duty Army policy, which directs them to apply through their mobilization-serving Education Center. PAARNG Education Center provides guidance, support and assistance to our mobilized soldiers.
- Soldiers may use FTA to receive one credential from each of the following levels (cap limit of 150 undergraduate and 45 graduate semester hours):
  - High School Diploma or its equivalency (only through Patriot Academy)
  - Certificate or licensure
  - Associate Degree (undergraduate-lower level)
  - Bachelor’s Degree (undergraduate-upper level)
Master’s Degree or First Professional Degree (Only soldiers who have not obtained a Master’s Degree are eligible to use ARNG FTA for a first professional degree)

(Note: member cannot apply for FTA for a credential at a lower level than the one currently held. If member has BS degree, funding for an Associate Degree will not be granted)

- Applications must be submitted on or prior to the start date of the course. No applications will be approved after the original start date of the course unless the circumstances were beyond the soldier’s control and an exception to policy is granted by National Guard Bureau.

- At no time will a Soldier take an unapproved FTA application as a guarantee of payment for courses to a school. The application must be approved by the ESO or the FTA manager and then the application can be submitted to the school.

Authorizations and Expenses Covered:

- FTA funding is awarded on a first come first served basis as long as federal funding is available.

- FTA funding has a maximum cap of $4,500.00 per fiscal year per soldier. (Fiscal year begins on 1 October and ends on 30 September)

- FTA funding has a maximum cap of $250.00 per credit, $167.00 per credit for quarter schools, and $5.55 per credit for clock hour schools.

- FTA funding can cover 100% of authorized fees. Authorized fees are only those fees charged by the institution that are required of “ALL STUDENTS” for enrollment, matriculation purposes, or instruction of the course.

- FTA funding can also cover 100% of the costs associated with obtaining a high school diploma or its equivalent to include tuition, books and related fees (but only through Patriot Academy).

- FTA will NOT cover books, room and board, or meals unless they are included in the institution’s published tuition rate.

- FTA can be used with State funded programs (EAP), Student Loan Repayment (SLRP), Active Duty GI Bill (Chapter 30) MGIB Kicker, and Post 9/11 GI Bill (Chapter 33). When combining benefits, the combined amount of funding will NOT exceed 100% of tuition. If Post 9/11 and/or EAP cover all tuition and fees, Soldiers are not eligible for FTA funding.

6/7/2012
28
FTA can be used with the Reserve GI Bill (Chapter 1606) and Kicker or the Reserve Education Assistance Program (Chapter 1607), providing the soldier is attending school at half-time or more.

FTA can be used with a Pell Grant but TA must be utilized first.

**Vocational/Technical Training:**

Soldiers who have previously obtained an associate, baccalaureate and a master's degree may request TA funding for a certificate/vocational training program as long as the program does not require standard college degree courses (i.e. English, math, etc.) or grant an academic certification (i.e., associates or baccalaureate degree).

**Application Process:**

All ARNG soldiers who are eligible for ARNG FTA must use GoArmyEd to apply for ARNG Federal Tuition Assistance online.

Follow these steps to **Create An Account:**

- Go to the GoArmyEd website at [www.goarmyed.com](http://www.goarmyed.com).
- Click on the 'New User’ button towards the bottom of the page.
- Enter the requested information and click the 'Submit’ button.
- Verify personal information, update anything that needs updating. Then click the “Save and Continue’ button.
- Create your password and lost password questions. Then click the “Save and Continue’ button.
- You will need to either watch the video, or click through the presentation. Once you have done one or the other, click the ‘I certify that I have completed the GoArmyEd training’ radio button. Then click the “Save and Continue’ button.
- Carefully read the Statement of Understanding, click either yes or no to agree or disagree with the Statement of Understanding. Enter your password. Then click the "Save and Continue’ button.
- Enter your school and degree information. Then click the “Save and Continue’ button.
• Enter all information on the common application. If there is a Red “X”, there is something missing in that section. When there are no Red “X’s” click the “Save and Continue’ button.

• Verify that there are five (5) green check marks. Then click the “Submit for Approval’ button.

Follow These Steps To Apply For TA For An **LOI School:**

• Go to the GoArmyEd website at [www.goarmyed.com](http://www.goarmyed.com).

• Once logged in, click on the ‘Request TA’ button.

• Enter the requested information, then click the ‘Next’ button.

• Locate the class you are applying for. Click the ‘Request Class’ button.

• Click the ‘Process Request’ button.

• Verify your account information. Click the ‘Account Information Verified’ button.

• Click the ‘Ok’ button.

• If you need to add more classes, click the ‘Add Another Class’ button.

Follow These Steps To Apply For TA For A **Non-LOI School:**

• Go to the GoArmyEd website at [www.goarmyed.com](http://www.goarmyed.com).

• Once logged in, click on the ‘Request TA’ button.

• Enter the requested information, then click the ‘Next’ button.

• Enter ALL information regarding the class to include the number of credits and the cost per credit hour. If you are receiving EAP of Post 9/11 GI Bill, check the appropriate box. Click the ‘Submit’ button.

• Verify your account information. Click the ‘Account Information Verified’ button.

• Click the ‘Ok’ button.

• If you need to add more classes, click the ‘Add Another Class’ button.
Recoupment:

• Applicants who do not complete the course/s will have their funding recouped and future TA suspended, unless there are extenuating circumstances due to no fault of the applicant. Causes for recoupment include, but are not limited to dropping out, failing a course/s, or receiving a grade of incomplete.

Soldiers’ responsibilities:

• Enlisted Soldiers and warrant officers must have sufficient time remaining before their current service obligation/Expiration Term of Service to complete the course unless involuntarily separated with an honorable discharge.

• Soldiers must maintain a 2.0 GPA for undergraduate and a 3.0 GPA for graduate level courses to remain eligible for FTA funding.

• Commissioned officers must have at least 4 years (2 if AGR) of Selected Reserve service remaining from the date of completion of the course for which TA is provided. Commissioned officers who fail to complete the required 4-year obligation will be required to reimburse the amount of TA according to the following formula; Amount of TA divided by 48, multiplied by the remaining amount of obligation. For example, an officer receives $563 in ARNG FTA but departs 24 months before completion of the four-year obligation. $563/48 = 11.73 X 24 = $282 to be recouped.

3-3. DISTANT LEARNING PROGRAM (DANTES): This program is funded on a fiscal year basis through Federal Tuition Assistance.

• Eligibility criteria: All distance learning courses can be processed through the Education Office located at Fort Indiantown Gap, even those courses not in a DANTES catalog (listed below). However, the course must be American Council on Education (ACE) accredited.

• The DANTES catalogs can be viewed on the Internet at www.dantes.doded.mil then clicking on distance learning.

• Catalog of External Degree Programs.

• Catalog of Nationally Accredited Distance Learning Programs.
3-4. TESTING PROGRAMS:

- The PA National Guard Education Center has open testing every Wednesday for the following tests. Bring your ID, no appointment necessary.

  ➢ **GMAT & GRE**
  Not Authorized at DANTES Test Center.
  Reimbursement Authorized for Eligible Personnel.

  ➢ **PRAXIS**
  Only Given Between Certain Dates
  (Need One Month Notice to Order Test)

  ➢ **SAT’s and ACT’s**
  ESO Has Practice Booklets.
  ESO Does not have to abide by National Test Dates.
  NCAA does not accept SAT scores at DANTES Test Centers.

  ➢ **CLEP**
  Service Members can take CLEP tests at National Test Centers via Computer Based Testing. For a list of testing sites, available tests and study guides visit www.collegeboard.com

  ➢ **DSST**
  DANTES - Over one hundred fifty college level exams that equate to college credit(s).

These DSST tests are offered at the Education Center on Fort Indiantown Gap:

  - Introduction to Business
  - Introduction to Computing
  - Management Information Systems
  - Organizational Behavior
  - Human Resource Management
  - Principles of Supervision
  - Introduction to World Religions
  - Ethics in America
  - Heres to Your Health
  - Fundamentals of College Algebra
  - Introduction to Law Enforcement
  - Environment & Humanity:
    - Civil War and Reconstruction
    - Drug & Alcohol Abuse
    - Human/Cultural Geography
    - Principles of Public Speaking
- **Excelsior Testing**

  DANTES test sites no longer offer Excelsior Testing. Costs for Excelsior Testing are covered by FTA.

- **CERTIFICATION TESTING**

  DANTES has approximately 60 agreements with nationally recognized certification associations. Certification examinations document a person’s level of competency and achievement in a particular area. Military personnel may already have the experience and knowledge required to gain certification in their occupational specialty. DANTES tests centers can do certification testing. Reimbursement is available for certification testing at a National Test Site. One month notice is needed to order certification tests.

### 3-5. COUNSELING TOOLS (Available by calling the Education Center)

- **DISCOVER PROGRAM**

  The DISCOVER program offers guidance and information to help you make important career and educational decisions. Explore the career areas that DISCOVER will then suggest for you. Link up with the training required. Find out where it's available. Start narrowing your decision. Whether you're planning your first career or your fourth, remember that we all need to be ready to look for new career directions throughout our working life.

- **CAMPBELL INTEREST SURVEY**

  The Campbell Interest and Skill Survey is a contemporary survey that measures self-interests and skills. Similar to traditional interest inventories, the interest scale reflects the individual's degree of attraction for a specified occupational area. However, the CISS goes beyond traditional inventories by adding a parallel skill scale that provides an estimate of the individual's confidence in his or her ability to perform various occupational activities. Together, the two types of scales provide more comprehensive and richer data than interest's scores alone. The CISS focuses on careers that require post-secondary education and is for use with individuals who are college bound.
• CAREER ASSESSMENT INVENTORY

The Career Assessment Inventory helps with career decisions by measuring interests requiring a minimum of postsecondary education, such as community college, technical, or business school training. Basic interest scales give more specific information about a person’s interests in 25 career areas such as electronics, medical service, and other occupations. Occupational scales relate to 111 specific careers and indicate the interest areas which the individual, have in common with employees who are successfully employed in that field.

• KUDER CAREER SEARCH

The Kuder Career Search with Person Match suggests promising occupations and college majors in rank order, based upon the individual’s pattern. These range from occupations requiring professional schooling to those requiring technical school training. The Kuder is one of the oldest Interest Surveys on the market today.

• HOLLAND SELF DIRECTED SEARCH

The Holland Self-Directed Search helps individuals find the occupations that best suit their interests and skills. The easy to use format allows people to take the test, score it, and interpret it without assistance. The Occupational Finder contains over 1300 occupational possibilities. In addition, the Dictionary of Occupational Titles (DOT) Codes are provided for educational development levels of associated occupations.

3-6. Additional Programs:

TROOPS TO TEACHERS (TTT)

The purpose of TTT is to assist eligible military personnel to transition to a new career as public school teachers in “high-need” schools. Pending availability of funds, financial assistance may be provided to eligible individuals as stipends up to $5K to help pay for teacher certification costs or as bonuses of $10K to teach in schools serving a high percentage of students from low-income families. Participants who accept the Stipend or Bonus must agree to teach for three years in schools that serve students from low-income families in accordance with the authorizing legislation.

TTT Home Page: http://www.proudertoserveagain.com
A network of State TTT Offices has been established to provide participants with counseling and assistance regarding certification requirements, routes to state certification and employment leads.
HELMETS TO HARDHATS

The program collects information about the best career opportunities in building and construction trades and works to provide former military personnel with that information. Candidates can access information about careers and apprenticeships via the Internet from anywhere in the world. The program is a building trades initiative administered by the Center for Military Recruitment, Assessment, and Veterans Employment. The U.S. Army administers the funding, which was made available in January 2003 to get the program off the ground.

Director: Major General Matthew P. Caulfield USMC (Ret)
Phone: 866.741.6210
e-mail: info@helmetstohardhats.org
web: www.helmetstohardhats.org

3-7. Education Credit for Military Training: Currently there are four methods to obtain educational credit for military training (Annex Q):

- **AUTOMATED ARMY/AMERICAN COUNCIL ON EDUCATION REGISTRY TRANSCRIPT (AARTS) EMAIL:** aarts@leavenworth.army.mil OR http://aarts.army.mil

- **MANUAL DD295** (Annex Q)

**FORT INDIANTOWN GAP EDUCATION COUNSELOR**

3-8. COUNSELING & SUPPORT SERVICES

Individualized vocational, technical, college and career guidance counseling services are available to any member of the Armed Services, Federal and State Employees and family members. Call the Guidance Counselor to set up an appointment.
SECTION 4 – POINTS OF CONTACT

MAILING ADDRESS:

EDUCATION CENTER
BLDG 9-54 FT INDIANTOWN GAP
ANNVILLE, PA  17003-5002
PHONE: 717.861.9341
FAX NUMBER: 717.861.9200

EDUCATION SERVICES OFFICER
CPT ISRAEL MILLER
717.861.9329
Email: Israel.a.miller@us.army.mil

DEPUTY EDUCATION SERVICES OFFICER
CW2 TERESA WATKINS
717.861.6529
Email: Teresa.watkins@us.army.mil

GUIDANCE COUNSELOR
JANET HOOPER
717.861.2434
Email: janet.hooper@us.army.mil

FTA MANAGER
1SG Donald Bartch
717.861.9238
Email: donal.bartch@us.army.mil

TEST ADMINISTRATOR
JANET HOOPER
717.861.2434
Email: janet.hooper@us.army.mil

SRIP, MGIB, KICKER, SLRP AND INCENTIVES MANAGER
SFC GARY ROSENDO
717.861.6696
Email: Gary.roendo@us.army.mil

MGIB, KICKER, SLRP AND INCENTIVES ASSISTANT
SGT GEOFFREY HAUTH
SPC NICOLE MOORE
717.861-2717
Email: Nicole.moore@us.army.mil  or  geoffrey.hauth@us.army.mil
EAP MANAGER
PAT TROUTMAN
717.861.8894
Email: pat.troutman@us.army.mil

EAP ASSISTANT
MRS. LISA MOYER
717.861.8894
Email: lisa.moyer@us.army.mil

EAP ASSISTANT
MR. JIM LOREMAN
717.861.8894
Email: james.loreman@us.army.mil