An iPad or similar device may be requested by employees whose official duties are such that the use of the device significantly enhances the performance of the academic (including instruction) and business activities of that faculty or staff member.

Funds should be sought from the departmental budget and transferred to UTech for purchase.

Describe what you hope to get out of an iPad:

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

List any apps that will be needed on this device:

___________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Describe how this purchase will improve your effectiveness or productivity:

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Will you need any accessories besides the provided cover and charger? (subject to approval):  

______________________________________________________________________________

Do you have wireless internet (Wi-Fi) at your home?

List any cloud services you use (Dropbox, iCloud, Google Docs, etc.):

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Requestor’s name (please print)     Requestor’s signature

After the appropriate signatures are obtained, please forward to the AVP of UTech, Manderino Basement, for final approval.

UTech USE ONLY:

UTECH Received: _________________  Approved/Disapproved by: ______________________________ Date: _____________________

Ordered Received: ________________ Distributed: ______________________________ Date: _____________________

Type of Device distributed:  □ IPad  □ Microsoft Surface Pro  □ Other ______________________________

See reverse side for disclaimers
DISCLAIMER:
The device user will be responsible for any charges related to the acquisition of personally purchased applications. The university will not reimburse the cost of such apps. Also, taxes may be charged on the purchase. There is no educational discount for apps purchased by an individual. Payment problems and disputes about individual apps purchased by the user are the responsibility of the user.

Certain web sites may not display in whole or in part if they use software required to run in the background. For example, certain Java sites, Oracle, Flash, ActiveX control, etc... will not function on the iPad. Video output with the use of an external adapter connected to a projector has limited support on the iPad. (The adapter is an additional purchase) Not all software can be viewed via the output option. An app must specifically be programmed to take advantage of the video option. The default iPad OS cannot be displayed via this option. A supporting application must be launched first in order to view the iPad OS. A program such as Keynote is designed to allow video output. Some programs, such as Safari, do not allow video output. Movies purchased via iTunes are designed as protected content and therefore cannot be viewed via the video output option. Output resolution is limited to 1024 x 768.