

Dear Colleagues,

I write to share some new information regarding parking on Cal U's main campus and at Roadman Park.

You are well aware of plans to implement a paid parking program on campus beginning with the Fall 2010 semester. This paid parking program will affect the entire University community, including the University President. The campus enhancements that have resulted in changes to our parking situation are a reflection of Cal U's success in attracting and retaining students. Our enrollment growth, coupled with our commitment to ensure a high-quality life for our students, has resulted in new construction and a reconfiguration of the parking situation.

Last year, Hamer Lot was eliminated since that space will be dedicated to the new convocation center, which will open its doors in Fall 2011. This action resulted in the permanent loss of approximately 400 parking spaces. Another 300 spaces behind Manderino Library were lost temporarily when construction began on a new multilevel parking garage. When the garage opens in Fall 2010, more than 650 parking spaces will become available. In addition, the University created 700 new parking spaces at Roadman Park. A shuttle service was also put into place to transport students, faculty and staff between Roadman Park and the Main Campus.

In the coming months, as we draw closer to paid parking at Cal U, you will be receiving ongoing communication from the University. The intent of the communication is to keep you informed of the changes and to allow you to make the best parking choice for your personal situation. We will keep you informed by means of an online newsletter, which will be published throughout the summer, as needed and as details are confirmed. The Journal and the Cal U website will also be used to provide parking updates.

In the very near future, a parking survey will be distributed. We encourage your participation.

In the meantime, attached is a list of frequently asked questions, along with answers, that are designed to bring you up to date on the situation.

Many thanks for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Angela J. Burrows". The signature is written in black ink and is positioned above the printed name.

Angela J. Burrows

Vice President for University Relations

Q. Why is paid parking necessary?

- A.** Increased enrollment prompted the need for new construction. The University had long outgrown Hamer Hall, which was built in 1964, when the University's enrollment was less than half of the more than 9,000 students currently enrolled. As enrollment increased, student expectations rose as well, prompting the need for a new facility. That facility -- the convocation center -- will open for use in Fall 2011.

In 2008, Cal U's Council of Trustees approved a \$20 million bond issue to pay for parking enhancements on campus. Phase 1 of the parking garage construction will cost \$12.5 million. The remainder of the funds has been used for parking improvements. To date, these improvements have included expansion and repaving of the River Lot, creation of the Beazell Street access crossing into the River Lot, paving the lot at Roadman Park, enhanced lighting in the River Lot and at Roadman, and the addition of bus shelters, as well as emergency phones and security cameras, at Roadman and the River Lot.

Q. Is there no other way to cover these costs?

- A.** No. Parking is an auxiliary service and, according to the policy of the Board of Governors of the Pennsylvania State System of Higher Education, the cost of auxiliary services must be paid for by those who use the services.

Q. Will parking revenue be used to cover anything other than parking-related expenses?

- A.** No. Parking revenue will be used: (1) to defray the cost of the debt service payment on the \$20 million bond; (2) to cover the personnel, equipment and supply expenses of the new Parking and Transportation Department; and (3) to cover annual expenses of maintaining the parking lots and garage.

Q. How do I register and ensure I am certain to get the lot I want?

- A.** From June 1 through June 15, you will have an opportunity to pre-register online and indicate your preferences regarding parking, i.e. first choice lot, second choice and third. In July, you will have the ability to register and pay online via the University's parking management system.

Q. How will the University monitor parking?

- A.** Those who register and pay for parking will be given a RFID or access card/parking hang tag that will enable them to enter the University's paid parking lots. Some of these lots will be gated and others will not because of safety and cost concerns. Two parking

enforcement officers will be hired prior to the start of the Fall 2010 semester to enforce compliance in areas that are not gated. All cars parking at Roadman will be required to have RFID tags since the lot will be gated.

Q. What will parking options and their proposed costs be?

A. “Proposed” parking plans and proposed transient rates are as follows:

**California University of Pennsylvania
Proposed Parking Plans*
Fall 2010**

Location of Parking Lot	Parking Plan Option	Daily Base Rate	Weekly Base Rate	Pay Period Base rate	Calendar Year Rate	Academic Year Rate	Semester Rate
Various	Reserved	\$5.99	\$29.95	\$59.90	\$1,557	\$1,012	\$561
All Lots, (Except River Lot and Roadman Park)	Tier 1	\$2.99	\$14.95	\$29.90	\$777	\$505	\$280
River Lot	Tier 2	\$1.99	\$9.95	\$19.90	\$517	\$336	\$186
Handicapped (All Lots Other than River Lot)	Tier 2	\$1.99	\$9.95	\$19.90	\$517	\$336	\$186
Roadman Park (Students)	Tier 2	\$1.99	\$9.95	\$19.90	\$517	\$336	\$186
Roadman Park (Faculty/Staff)	Tier 3	Free†	Free†	Free†	Free†	Free†	Free†
Vulcan Garage	Tier 1	\$2.99	\$14.95	\$29.90	\$777	\$505	\$280

*Parking plans are available by calendar year, academic year or semester (Fall, Spring or Summer);

†Free parking will be available only to faculty and staff who are members of bargaining units.

Transient parking (by the hour or day) will be available in the Vulcan Garage starting in Fall 2010.

Proposed Transient Parking Rates (Vulcan Garage only)

Length of Stay	Rate
1 hour	\$1.00
2 hours	\$2.00
3 hours	\$3.00
4 to 18 hours	\$6.00

Q. Can I use my RFID in more than one registered vehicle?

A. Yes, the RFID owner may register additional vehicles when necessary, but the owner is not permitted to share the RFID between individuals. This is a violation of the parking policy.

Q. Will there be a charge for the RFID card?

A. No, but a deposit on the RFID card will be required of all those parking on campus. The deposit will be refunded if a student or employee departs the University, provided the RFID card is returned.

Q. Will reserved parking be open to any faculty, staff and student?

A. Yes.

Q. How will enforcement be handled for ungated lots?

A. Enforcement will be handled by ticketing and, if necessary, towing of illegally parked vehicles at the owner's expense.

Q. If I am a member of the faculty or staff, may I pay for parking via payroll deduction? If so, will it be pre- or post-tax?

A. Yes, payment may be handled via payroll deduction and will be pre-tax.

Q. Do I pay by the week, by the month, etc.?

A. You will have the option of paying by the calendar year, by the academic year or by the semester. There also will be spaces available in the garage where you may pay by the hour or by the day. In addition, faculty and staff can choose a pre-tax payroll deduction option to pay for their parking choice (both 20 and 26-week payroll).

Q. Will there be any visitor parking on campus?

A. Visitor parking will be available in the garage. In the short term, there also will be spaces available along University Avenue for Welcome Center guests.

Q. Will Vulcan Village residents have an opportunity to purchase parking permits on campus?

A. Yes.

Q. How often will shuttles run between Roadman Park and the Main Campus?

A.

	Hours of Service	Frequency of Service
Peak Time	7:00 am to 5:30 pm	Every 10 minutes
Non-Peak Time	5:30 am to 7:00 am 5:30 pm to 11:30 pm	Every 15 minutes
Weekends	MMVTA (Silver Line Service) Schedule	

Q. Where will the shuttles stop?

A. Beginning at Roadman Park parking lot with stops at the MMVTA Park 'N Ride (opposite Vulcan Village), then continue to lower campus with stops at Building "B," corner of Hickory and Third streets and Manderino Library. Once the bus leaves campus, it will stop at the upper Vulcan Village stop and then the Roadman Park lot.

Q. How will Cal U shuttle buses be identified?

A. Buses in the “Vulcan Flyer” fleet, as the service will be called, will be clearly identifiable. Periodically, when an auxiliary bus is needed, that bus also will carry Vulcan Flyer signage.

Q. Who will be responsible for parking recommendations?

A. A Parking and Transportation Advisory Committee will be established. Membership on the 21-member committee will include four students, four faculty members (one from each of the four academic units: Education and Human Services, Liberal Arts, Science and Technology, and Graduate Studies and Research), one coach, two staff members (one each from AFSCME and SCUPA), four administrators, five union representatives (one each from the five major bargaining units on campus; individuals chosen by the respective union) and the Director of Parking and Transportation, who will serve as chair. Representatives will have term limits.

Q. How can I file a complaint or make a recommendation?

A. A parking hotline and special email address have been set up for use by employees and other members of the Cal U community to note complaints and suggestions regarding parking and transportation issues. The hotline number is 724-938-4677 and the email address is calupat@calu.edu

Q. Will faculty and staff be given priority with their parking preference or will it be first-come, first-serve for everyone?

A. Parking permits will be prioritized as follows, provided individuals from these groups meet the posted deadline dates: faculty, staff, graduate students, commuter students (seniors first, followed by juniors, sophomores and freshmen), residence hall students (seniors first, followed by juniors, sophomores and freshmen), Vulcan Village and off-campus housing students. Commuter students will be given priority because the ability to park on campus is critical to their ability to get to class on time. In order to process preferred parking lot choices, members of the University community are strongly encouraged to indicate their preferred parking location during the pre-registration period, which will run from June 1 through June 15, 2010. Due to the anticipated demand, individual parking preferences will be accommodated following the above prioritization and space availability in each lot.

Q. Will I have an opportunity to change my parking option, e.g. if I initially register for “Tier 1” parking, may I change to “Reserved” parking?

A. Any change in parking preference must be made within the first week of each semester and will be granted, provided there is space available.

Q. Where will student parking be located?

A. Students will be eligible for paid parking permits in Tier 1 and Tier 2, both on campus and at the Roadman Park lots. In addition, students also may choose to park in a reserved parking space and will be permitted to do so, provided space is available.

Q. Why won't students have the free parking option?

A. Cal U is making substantial investments to its parking program (i.e. Vulcan Garage, access control system, lot improvements, etc.) and the state mandates that as an auxiliary service, the parking program must be paid for with fees generated from those who park.

Q. Why do faculty and staff have a free parking option?

A. Prior to the new improvements and changes in the parking system, parking concessions were made during collective bargaining whereby parking must be provided for employees and members of the respective bargaining units as part of their negotiated benefit package. These concessions must be honored as long as they remain in union contracts.

Q. Where will handicapped spaces be available and what will the charge be for these spaces?

A. There will be handicapped spaces available in all Tier 1 lots. Those parking in these spaces will pay at the Tier 2 parking rate. This is being done because, for safety reasons, there will be no handicapped spaces in the River Lot, which is Tier 2. If a person with a handicapped tag chooses to park in a reserved parking lot, he/she will pay the full reserved parking rate.

Q. Who will handle parking appeals?

A. There is a Parking Appeals Committee in place. This board will be chaired by the Director of Parking and Transportation.

Q. What happens if parking charges are not paid by the student after the access card is provided to the student?

A. Students who have not paid their parking charges will be permitted to park and the bursar's office will attempt to recover the charges. If the bill has not been paid by the end of the semester, the card will be deactivated. Students will not be able to early register for classes and they will not be able to obtain transcripts if they have outstanding debt.

Q. What lots will be designated as Tier 1, Tier 2 and Reserved?

A. A detailed map will be provided in a future communication.

Q. What is reserved parking?

A. Those who pay for reserved parking will be guaranteed the same parking space for the length of their parking agreement, e.g. calendar year, academic year, semester.