May 23, 2011

RE: DATA NETWORK DESIGN (CAL – DATA NETWORK DESIGN – 2011)

We invite you to review and quote on the RFQ for Data Network Design. This RFQ is located on our website, http://www.calu.edu/faculty-staff/administration/purchasing/Bid%20Opportunities/index.htm.

Any questions requiring clarification prior to submission of a proposal must be received no later than 2:00 p.m. on May 27, 2011. Questions may be submitted via email to laughlin@calu.edu Attn: Judith R. Laughlin. Questions received after this deadline will not be addressed. All recipients of this RFQ will receive an addendum containing any questions submitted and the answers.

Proposal packages must be received by June 3, 2011 at 2:00 p.m. and be clearly marked “SEALED BID, CAL – DATA NETWORK DESIGN – 2011 Due June 3, 2011”.

All proposals must be mailed to:
California University of PA
Purchasing Department, Box 41
Dixon Hall, Room L-09
250 University Avenue
California, PA 15419

Sincerely,

Judith R. Laughlin
Director, Purchasing
laughlin@calu.edu
724-938-4430
PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION REQUEST FOR QUOTE

This RFQ is being issued to those suppliers who qualified under the solicitation referenced below and who hold Master Agreements with PASSHE. All terms and conditions of the Supplier's Master Agreement will be incorporated into the university's purchase order for the services/goods required herein.

RFQ #: Cal - Data Network Design - 2011
ISSUE DATE: 05/20/2011 RESPONSE DATE: 05/31/2011

GENERAL INFORMATION

The University reserves the right to reject any and all responses received from suppliers as a result of this RFQ, and to cancel this solicitation at any time prior to the execution of any purchase order.

The University is not liable for any costs or expenses incurred by suppliers in the preparation or submission of their proposals, or for attendance at any conferences or meetings related to this RFQ.

SELECTION CRITERIA will be based on:

- Price Only
- Price Plus

If Price Plus, the following will be evaluated:

I-1 ISSUING OFFICE - This RFQ is being issued by the issuing office listed below. The issuing office is the sole point of contact for this RFQ. Please refer all inquiries to the issuing office.

Judith R. Laughlin
Director, Purchasing
California University of PA
250 University Avenue
California, PA 15419
Laughlin@calu.edu

PROJECT OVERVIEW

A. STATEMENT OF WORK

The primary area of work will be to assist in the requirements definition, design and implementation of the California University of Pennsylvania (CalU) physical data network. The current data network infrastructure is 6+ years old and is not designed to support key University initiatives. The data network is 100% Cisco equipment and the new design will remain 100% Cisco equipment.

B. TASKS

See the attached.

C. SCHEDULE

The university core work hours are from Monday through Friday from 8:00AM until 4:00PM. The consultants will work during those hours and additional hours as required on site at the University's main campus located in California, Pennsylvania.


D. REQUIREMENTS

The consultants will adhere to all university standards for the data network. The consultants must have a solid background and understanding of complex Cisco networks including (not an exhaustive list as there may be other areas needing addressed) QoS, STP, Segmentation, DMZ's, storage, backup / replication, wireless, VPN, IP Video, IP Telephony, desktop and server virtualization (VMWare), Nexus Equipment Line, Cisco UCS, network management, Unified Communications, redundancy and DR.
Statement of Work for Data Network Design Project

Tasks:

The primary area of work will be to assist in the requirements definition, design and implementation of the California University of Pennsylvania (CalU) physical data network. This activity will occur in 3 phases as follows:

- Phase I - The consultants, will assess the current network environment (provide a documented deliverable), gather functional and technical requirements (provide a documented deliverable), validate the currently proposed physical network design (provide a documented deliverable) and develop the logical network design (provide a documented deliverable). This phase must be completed by Aug 15, 2011.
- Phase II – The consultants will not be involved in Phase II that will occur from Aug 15, 2011 to June 1, 2012.
- Phase III – CalU is currently planning and building a new Data Center and Phase III will commence once the Data Center is ready for occupancy, currently estimated at June 1, 2011. The consultants will install and implement the data network for CalU. All work must be documented in detail and delivered to CalU. This phase must be completed by Aug 15, 2012.

Key dates:

RFQ issued: May 23, 2011
Questions due via email: May 27, 2011
Responses due to you: May 31, 2011
Bids due: June 3, 2011 by 2:00 PM
Bids reviewed / awarded: June 9, 2011 (no later than)
PO issued to vendor: June 14, 2011 (no later than)
Work to begin: June 15, 2011
Phase 1 completed: August 15, 2011
Phase 3 start: June 1, 2012 (Approximate date)
Phase 3 completed: August 15, 2012