

**Spring 2018**  
**Online Course Descriptions**  
**Semester Dates: January 22, 2018 to May 11, 2018**

**ACC 200- Financial Accounting-** This course is an introduction to the basic concepts of financial accounting, including the preparation, interpretation and utilization of financial statement data. The basic principles and concepts governing the recording and reporting of accounting data including the system of debits and credits will be covered. The course will also cover receivables, notes, inventory, depreciation, plant, assets, current and long term liabilities, as well as corporate accounting topics. (3 crs.)

**ARB 101- Elementary Arabic I-** This is the beginner level in Arabic. This course covers and emphasizes the development of the basic skills of the Arabic language and includes instruction in basic pronunciation, comprehension, communication, and grammar. Students will also become acquainted with the culture of the Arab world and establish a solid foundation for more advanced courses in Arabic. (3 crs.)

**ARB 102- Elementary Arabic II-** This course continues to introduce students to the people and culture of the Arabic-speaking world. Students will become familiar with Arabic grammar and language structure. They will have maximum opportunity to use the different language skills: listening, speaking, reading, and writing in Modern Standard Arabic (MSA). Students will develop greater competency in understanding MSA in both its written and spoken forms and in producing the language in writing and speech. This course will have a greater emphasis on active vocabulary learning, proper grammatical application and on developing the ability to use the language in real-world everyday situations. (3 crs.)

**ART 109- Landmarks of World Art-** This course is an introduction to the defining monuments of world architecture from prehistory to the present. (3 crs)

**BUS 100- Introduction to Business-** This course provides background and insight into business organizations. It covers a variety of basic business concepts. The course focuses on major issues that affect today's organizations, such as domestic and global environments, corporate social responsibilities and ethics, managing businesses, people in organizations, marketing principles, accounting and financial issues, and information technology. Students will learn the many areas involved in operating a business in today's society and explore how businesses influence and interact with the social, political, legal, economic, technical, cultural and global external environments. (3 crs.)

**BUS 242- Business Law I-** This course is designed to introduce students to the American legal system, increase their understanding of legal issues and potential liabilities in business contexts, and equip them to meet their legal obligations with ethical integrity in a competitive marketplace. Topics will include the structure and function of the American legal system, contracts, torts, white-collar crime, business organizations, and intellectual property law, with emphasis on legal reasoning and policy implications. (3 crs.)

**CDC 252- The Art of Film-** An introduction to the study of film. Covers fundamental concepts in the history, aesthetics, style, technique and critical interpretation of film. Emphasizes the filmmaker as a creative artist. (3 crs.)

**CHD 250- Health and Physical Education Methods for Pre K-4th Grade-** This course is designed to meet the Pennsylvania Department of Education (PDE) guidelines for the Pre K-4 certification program. Topics covered include understanding the needs of the whole child, the role of play in health and physical activity needs, integrating physical activity throughout the curriculum, fitness, nutrition, and safety during activity and in the environment. More specifically, the Pennsylvania State and National standards for Health and Physical Activity for grades Pre K-4 will be addressed and applied in the context of learning about developmentally, culturally and individually appropriate practices to support children's healthy growth and development, both in and out of the classroom. (3 crs.)

**CIS 110-Introduction to Information Systems-** This course is an introductory study of information systems. Major topics include: the role and value of information systems, hardware and software used in information systems, managing information and data resources, decision making, and developing information systems. (3 crs.)

**CIS 120- Application Programming I-** This course provides students with an understanding of business problems that are typically solved by writing computer programs, problem-solving techniques to enable students to design solutions, and programming skills learned in a traditional CS2 course. Emphasis is placed on efficient software development for business-related problems. Students are required to write, test, and run programs. (3 crs.)

**CMD 108- Nature of Language-** This is a course about both the history and current use of language. A major focus of this course is to analyze the various components of language: phonetics, phonology, morphology, semantics, syntax, and the written representation. The sociocultural influence (dialects, accents) of language is also discussed. A comparison is made between human and animal languages. Lastly, language function is compared with brain structure. (3 crs.)

**CSC 101- Personal Productivity Software-** This course provides a structured laboratory experience designed to develop and enhance a student's proficiency in using selected Windows microcomputer application software packages. (3 crs.)

**ENG 101- English Composition I-** Composition I is a sequel to English Language Skills. It provides guided practice in writing, with emphasis on thoughtful analysis of subject matter, clear understanding of the writing situation, flexible use of rhetorical strategies and development of stylistic options, particularly those related to an understanding of a variety of purposes and voices. ENG 101 continues the development of the essential writing, reading and thinking skills stressed in ENG 100. (3 crs.)

**ENG 102- English Composition II-** The sequence of Composition I – Composition II provides guided practice in writing, with an emphasis on more demanding writing situations. It continues the work begun in Composition I with more complicated rhetorical strategies and stylistic options, especially audience-

centered considerations. ENG 102 introduces research and research writing at the undergraduate level. (3 crs.)

**ESP 210- Special Education Foundations and Collaboration-** This course is designed to provide information and skills necessary for accommodating exceptional learners in a variety of school arrangements. The primary focus is foundations and characteristics of special education and collaboration/consultation for the successful inclusion of students with high and low incidence exceptionalities into the inclusionary classroom. (3 crs.)

**FRE 101 - Elementary French I-** For the student without previous knowledge of French. The development of the fundamentals of correct idiomatic French. Instruction in basic audio-lingual comprehension, sentence structure, reading, writing and speaking. Classroom instruction is supplemented by laboratory study and practice. Three class-hours each week and one hour language laboratory per week. (3 crs.)

**GCM 101- Time-Based Media-** This course focuses on time as an element of design and communication. In design, time usually incorporates changes that can be in the form of an animation, an event or an action taken by the viewer. This is an introductory-level course for all students who would like to explore the creative use of traditional time-based media and storytelling. Students will use non computer-based media to view, analyze, capture, and express the world around us. (3 crs.)

**HIS 101- History of the U.S. to 1877-** American history from the Pilgrims to the age of modern industry: the Colonial heritage, American Revolution, the emergence of a new nation, westward expansion, Civil War and postwar Reconstruction. (3 crs.)

**HIS 200- History of Pennsylvania-** The history of Pennsylvania from Colonial times to the present: the changes involved in social, economic and political life are treated from internal and external points of view. (3 crs.)

**HSC 115- Current Health Issues-** Current Health Issues is a course designed to convey information concerning the individual's role in establishing a healthful lifestyle as well as encouraging prevention of disease and a focus on healthful living. The basic themes from the text include personal responsibility, a commitment to prevention, practical applications of knowledge, and a focus on behavioral change. (3 crs.)

**JUS 205- Principles of Homeland Security-** Students will gain an understanding of Homeland Security by understanding the various principles, which establishes a foundation upon which to organize our efforts as a nation. Students will gain an understanding of how the National Strategy aligns and focuses homeland security functions within critical areas such as intelligence and warning, border and transportation security, domestic terrorism, protecting critical infrastructure, defending against catastrophic terrorism, and emergency preparedness and response. The first three mission areas focus primarily on preventing terrorist attacks; the next two on reducing our Nation's vulnerabilities; and the final one on minimizing the damage and recovering from the aftermath of terrorist's attacks. (3 crs.)

**MAT 100- Survey of Mathematics-** This course was designed to enhance the student's knowledge, understanding and appreciation of mathematics. Topics are selected from among a variety of areas and fields in mathematics: problem solving, set theory, logic, numeration systems, elementary number theory, Euclidean geometry, probability and statistics. The student will examine the language, notation and applications relative to each area of mathematic. (3 crs.)

**MAT 130- Elementary Topics in Mathematics II-** This is the second course of a sequence of two mathematics content courses specifically designed for pre-K to grade 8 teacher education candidates by providing an overview of fundamental mathematical concepts. The content covered includes metric and non-metric geometry, coordinate geometry, introduction of statistics and probability, problem-solving, and computer use. (3 crs.)

**MAT 181- College Algebra-** Fundamental operations; factoring and algebraic fractions; exponents and radicals; functions and graphs; equations and inequalities; properties of graphs; systems of linear equations; synthetic division; and rational zeros of polynomials. (3 crs.)

**PSY 100- General Psychology-** This course is an introduction to the scientific study of behavior and mental processes. It explores topics such as the biological basis of behavior, research methods, learning, emotions, cognitive processes, perception, personality, abnormal behavior and the treatment of mental disorders. Research as well as practical application is stressed. (3 crs.)

**SOC 100- Principles of Sociology-** This survey course permits students to explore the rich variety of topics studied by sociologists. Central to all the topics are the structures and processes of human interaction. Emphasis is placed on the relationship of natural and social factors in human behavior. Attention also is given to topics such as the meaning and function of culture; the origin, function and characteristics of social institutions; and the genesis and nature of social pathology. Sociologists investigate groups, organizations, and societies, and how people interact within these contexts. It is an expanding field whose potential is increasingly tapped by those who craft policies and create and evaluate programs. Sociology is an active science: The concepts, theories, and research methods of sociology can be used in practical, concrete ways to create a better world, or simply a better corner of the world. (3 crs.)

**SOW 150- Introduction to Social Work-** This course explores the social, political, economic and historical dimensions of poverty and welfare services in the United States. It complements other beginning courses in the social sciences by integrating this knowledge in a fashion which aids in the comprehension of welfare services while establishing a basis for movement toward higher level courses. (3 crs.)

**SPN 101- Elementary Spanish I-** This course is designed for the student without previous knowledge of Spanish who wishes to achieve a command of language fundamentals. Acquisition of speech skills in the classroom is reinforced in the language laboratory. Progressively greater emphasis is placed on reading and writing. Three class-hours and one language lab-hour per week. (3 crs.)

**UNI 200- Career Readiness-** This course provides knowledge of a practical preparation for the world of work. Students conduct self-assessment for career planning; learn how to research particular jobs, careers and employers; develop skills needed for obtaining a job; learn how the workplace is organized; and explore the options for combining career and life expectations. (1 cr.)

**WST 200- Introduction to Women's Studies-** Women's Studies 200 examines both the diverse and the collective experiences of women and men. The complex intermingling of privilege and inequality that intersect and diverge among women's and men's identities and roles will be analyzed. The impact of gender in arenas such as education, work, family, sexuality, identity, entertainment, sports, religion, and social policy will be explored. (3 crs.)