

(Attach to this application any additional documentation as required in the guidelines available at the FPDC website.)

Page 1, Section 1: Applicant Information

Name: _____ Title, Rank: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Home Telephone: _____ Office Telephone: _____ Department: _____

Check One of the Following: Full-time Temporary Tenure Tenured Track

Mail Box #: _____ University E-mail: _____

Submission of this completed form grants consent to FPD Committee to publicize funding and its rationale through print, online, or social media.

Signature of Applicant: _____ Date: _____

Page 1, Section 2: Faculty Funding Source(s) Requested Check which funding source(s) you are requesting: (Completed documentation must be received on or before noon in the Faculty Professional Development Center on the listed deadline. If the listed date is a weekend or holiday, the deadline will be extended to the next business day.)

Traveling Scholar Award

Deadline: Two Weeks Prior to Travel

Requesting \$ _____ (maximum \$1,000 for either domestic or international travel)

For the Traveling Scholar Award, attach to this application:

1. Sections 1 and 2 from Page 2 of this application
2. A description of how your activity will make a significant contribution to your professional development (not to exceed 750 words)
3. A copy of the University's Travel Expense Report Form with approval signatures
4. Reservation information to ensure that the described anticipated costs are accurate and reasonable
5. Documentation that identifies and describes the conference and presentation [i.e., a printout of the home page and/or program from the conference website]
6. Confirmation of presenting (if applicable)

Small Grant

Deadline: Applications are accepted on a rolling basis and will be reviewed in the order received.

Requesting \$ _____ (maximum \$1,000) (Indicate below the FPDC Subcommittee to which you are applying)

For the Small Grant, attach to this application:

1. Sections 1 and 2 from Page 2 of this application [making sure to obtain the signature of the dean in Section 2 on Page 2 since applications that do not have the support of the dean will not be considered.]
2. Small Grant Proposal (according to the [Small Grant Guidelines](#) on the FPDC website)
3. A description of how your activity will make a significant contribution to your professional development

Applicants may submit one small grant application per subcommittee per fiscal year. The [definitions for the FPDC subcommittees](#) are available at the FPDC website. Applications should indicate one primary subcommittee for consideration.

Subcommittee to Which Application is Being Submitted (Check One):

Grants and Contracts Research Service & Service-Learning Teaching and Learning Technology

Irene O'Brien Grant

Deadline: February 1 (Summer and Fall) October 1 (Spring)

Requesting \$ _____ (maximum \$1,000 /varies depending on funds available)

For the Irene O'Brien Grant, attach to this application:

1. Sections 1 and 2 from Page 2 of this application
2. Irene O'Brien Grant Proposal (according to the [Irene O'Brien Guidelines](#) on the FPDC website)
3. A description of how your activity will make a significant contribution to your professional development
4. Extent to which the proposal seeks funds for research or scholarly efforts leading to publication

Continuing Excellence Grant

Deadline: February 1 (Summer and Fall) October 1 (Spring)

Requesting \$ _____ (maximum \$1,000)

For the Continuing Excellence Grant, attach to this application:

1. Sections 1 and 2 from Page 2 of this application
2. Continuing Excellence Grant Proposal (according to the [Continuing Excellence Grant Guidelines](#) on the FPDC website)
3. Justification as to how the repeated or re-occurring activity will make a contribution to your professional development in your own field
4. Description of the extent to which the activity varies from the previously FPDC-funded activity

