

### **Purpose:**

The purpose of the Continuing Excellence Fund is to financially support faculty members who have already made significant contributions to teaching, research, grants and contracts, service or service learning, or technology on a single project over a period of two or more semesters or at reoccurring intervals and who have received financial support from the FPDC in the past for this project.

### **Eligibility:**

Any full-time faculty member employed by California University of Pennsylvania may apply for a grant from the Continuing Excellence Fund for a faculty professional development project which is being repeated and which has received financial support from the FPDC in the past (excluding Travel Awards).

### **Criteria:**

The Faculty Professional Development Committee will evaluate the extent to which the proposal demonstrates a significant ongoing contribution to the professional development of the faculty member in his or her field. Funds may be awarded as per the guidelines of the previously FPDC funded project.

### **Application Procedures:**

Complete page one of the Application Form for FPDC Funds, as well as applicable sections of page two.

Indicate on the application that you are applying through the Continuing Excellence Fund. Include with the application:

- (1) a justification as to how the repeated or re-occurring activity will make a contribution to your professional development in your own field, and
- (2) a description of the extent to which the activity varies (if at all) from the previously FPDC-funded activity.

### **Final Reporting Requirements:**

The successful applicant will be responsible for submitting a final report according to the final reporting requirements specified for the grant funds. Should successful applicants fail to submit an acceptable final report; the FPDC will refuse to consider the applicant's subsequent requests for support from any FPDC fund.

**NOTE:** No FPDC grant can be approved until all due final reports have been received by the FPDC on any previous grant for which funds have been spent. The final reporting guidelines are on the Awards and Grants page of the Faculty Professional Development Committee website.

### **Deadline:**

All applications must be received at the Faculty Center on or before noon on the following dates:  
October 1 for the Spring Semester

February 1 for the Summer and Fall Semesters

If these either of these dates falls on a weekend or holiday, the deadline will be extended to the next business day.

Revised 12/11/14