

The Faculty Professional Development Technology subcommittee has organized a program in which individual faculty members can seek help to increase capabilities in using technological resources available at California University of Pennsylvania. Upon submission of a request through the FPDC, another experienced faculty member will contact you to set up a one-on-one meeting to provide help.

To request a consultant meeting, complete the information requested below and forward to Box 29 in campus mail.

# FPDC TECHNOLOGY CONSULTANTS

## Areas of Expertise

### University Software

Microsoft Office Suite  
 Access2007    Powerpoint2007  
 Excel2007    Project2007  
 Groove2007    Publisher2007  
 Infopath2007    Visio2007  
 Onenote2007    Word2007

#### Email Management

Calendar  
 Public Folders  
 Mail Merging  
 Adobe Reader 9.0  
 Windows MediaPlayer

### Online Tools

Youtube  
 Skype  
 Google Docs  
 Facebook  
 Blogs  
 Wikis

#### **Desire2Learn**

Course Documents  
 Gradebook  
 Discussion/Chat  
 Surveys/Exams

### Mobile Technology

Ipad/Ipod Touch  
 Flip Cameras  
 CalFusion

#### **Smart Classrooms**

SmartBoard  
 Sympodium  
 SmartSync  
 ELMOs  
 DVD  
 Clicker Technology  
 Microphones

Name \_\_\_\_\_

Department \_\_\_\_\_

Office \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Technology Help Topic \_\_\_\_\_

Help Notes (needs) \_\_\_\_\_

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