

# RECOMMENDATION FOR STUDENT TEACHING - **GRADUATE**

In \_\_\_\_\_ Semester/Year

(Deadlines to reviewers **October 1** for Spring Semester student teaching, **April 1** for Fall Semester)

<b>Name:</b>		<b>Student CWID#:</b>	
<b>Major:</b>		<b>Graduate:</b>	
		<input type="checkbox"/> Degree & Cert.	
		<input type="checkbox"/> Certification Only	
<b>Address While Student Teaching</b> (street, city, state, zip)		<b>Home/Cell Phone:</b> (area code and number)	
<b>Cal U Email Address:</b>		<b>Semester/Year You First Entered Cal U:</b>	
<b>High School You Graduated From:</b>		<b>School District You Graduated From:</b>	
<b>Do you have relatives teaching/working in any PA school districts?</b>		<b>If so, which?</b>	

**Instructions** – Gather the necessary documents listed below. Enter the appropriate information where required on this form, print, and take to your advisor for review, initials, and signature. **Be sure copies of all necessary documents are attached in the order listed below. Provide CastleBranch Summary Sheet of the clearances. Do not submit copies of actual clearances**

Requirement for Approval:	Student Initials	Reviewer Initials
1. <b>Overall Cal U GPA:</b> Overall Cal U GPA of at least 3.00 OR a 2.80 if you score in the appropriate range of the PDE issued GPA Qualifying Praxis Score Matrix. <i>(Attach current transcript)</i>		
2. C or better grade in all required courses taken as indicated on your advisement sheet. <i>(Highlight college level Math, English Composition, and American/British Literature course)</i>		
3. <b>Content Area GPA:</b> Attach GPA Calculator Sheet, signed by your advisor. <i>(MAT students only)</i>		
4. <b>All courses required to graduate completed:</b> Attach advisor-signed copy of updated advisement sheet from department.		
5. <b>Provide CastleBranch Summary Sheet of the clearances Below.</b>		
5. <b>Act 24 – PDE Arrest or Conviction Form:</b>		
6. <b>Act 34 – Criminal History Report:</b>		
7. <b>Act 114 – FBI Criminal Background Check:</b>		
8. <b>Act 151 – Child Abuse History Report:</b>		
9. <b>Mandatory Reporter Training:</b>		
10. <b>TB Test:</b> Attach copy of test results, current throughout student teaching semester. Test is valid for 1 year.		
11. <b>Personal Data Form:</b> Attach 1 copy – (Typed)		
12. <b>\$1 Million Liability Insurance:</b> Provide evidence of a current liability insurance policy with \$1 million in coverage. Coverage is valid for 1 year. <a href="http://www.psea.org">www.psea.org</a>		
13. <b>Praxis II/PECT Exams:</b> List test(s) below and attach copy of ALL score reports.		
<b>Test Name:</b>	<b>Score</b>	<b>Pass/Fail</b>
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14. <b>Passed Portfolio Review:</b> See your department for details and submit via LiveText.		

## RECOMMENDATION FOR STUDENT TEACHING

I understand that the requirements listed on the previous page **must be satisfied at the time of submission** before department recommendation can be given for student teaching and that if my overall GPA drops below 3.00 or the required GPA on the PDE Certification Score Matrix, or I do not obtain a "C" or better in major courses, I will be ineligible to student teach in the intended semester.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Courses Currently Taking:

Courses Needed:

\_\_\_\_\_  
DO NOT WRITE BELOW THIS LINE  
\_\_\_\_\_

### **APPROVALS:**

\_\_\_\_\_  
Advisor/Reviewer Signature

\_\_\_\_\_  
Date

Recommend       Not Recommended

Recommended With Conditions

\_\_\_\_\_  
Department Chair/Graduate Coordinator

\_\_\_\_\_  
Date

Recommend       Not Recommended

Recommended With Conditions

\_\_\_\_\_  
Assistant Dean-COELA

\_\_\_\_\_  
Date

Approved       Not Approved

Approved With Conditions

### **Comments:**

Passed \_\_\_\_\_ using PDE GPA Scoring Matrix.

Clearance Issues:

Other Issues: