



California University of Pennsylvania

Graduate School POLICY: Individualized Instruction

A. Purpose & Scope

To describe the circumstances under which graduate students may secure Individualized Instruction

B. Definition(s)

C. Policy

Individualized Instruction may be granted to a graduate student under the following circumstances:

- The student should be in or near the final term prior to program completion,
- The student needs the course to make satisfactory academic progress toward timely program completion,
- The course is not scheduled to be taught in the particular semester, and
- All other options have been explored; i.e., a suitable substitution.

D. Procedure(s)

For graduate students, the graduate program coordinator (or department chair), Dean of the School of Graduate Studies & Research, and the Provost must approve the Individualized Instruction.

- E. Effective Date:** March 21, 2016, approved by University Curriculum Committee
Updated Date: March 3, 2016, approved by Graduate Dean's Council
Amended Date: