



**POLICY: Admission to the University for Undergraduates**

**A. Purpose & Scope:**

To define the criteria used for Undergraduate Admission decisions for each applicant

**B. Definition(s):**

**C. Policy:**

**Undergraduate Admission Categories at California University of Pennsylvania**

**1. First-Time Degree-Seeking Students**

**a. Regular Admission**

- i. Official high school transcript showing a cumulative high school grade point average (GPA)  $\geq 2.50$  on a 4.00 scale. The GPA can be weighted or unweighted, or,
- ii. GED diploma and scores  $> 450$
- iii. SAT score  $\geq 920$  or ACT composite score  $\geq 17$
- iv. Applicants not meeting both criteria may receive regular admission through the consideration of type of curriculum completed in relation to proposed major, letters of recommendation, on-campus- interview, extracurricular activities, personal essay, and years since high school graduation.

**b. Conditional Admission**

- i. Applicants with a high school GPA  $< 2.5$  or  $> 2.5$  with  $< \text{SAT } 900 / \text{ACT } 17$  (or GED scores  $< 450$ ) will be Conditionally admitted to the university under the Support for Success program (S4S) and be required to:
  - a) Successfully complete the university's Support for Success (S4S) program.
  - b) Students will be required to have registration hold removed by the Office of Academic Success.
  - c) Students will:
    1. Convert to Regular Admission if their first-term GPA  $\Rightarrow 2.50$ .
    2. Remain Conditionally Admitted and in S4S for the next semester if their first-term GPA is between 2.00 and 2.49 and they have attended at least 67% of the sessions.
    3. Be denied regular admission if their first-term GPA  $< 2.00$  or their first-term GPA is between 2.00 and 2.49 and they attended less than 67% of the sessions. Students will not be permitted to enroll in future terms.



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**c. Provisional Admission**

- i. Professional judgment is used to facilitate students' enrollment when unofficial documents are submitted pending official documents.
- ii. Students are classified as non-degree and financial aid cannot be processed while in this status.
- iii. Upon receipt of required official academic credentials, students may receive Regular or Conditional Admission.

**d. Denied Admission**

- i. Applicants with an SAT of  $\leq 800$ /ACT composite score  $\leq 14$  or a high school GPA  $\leq 2.00$  will be automatically denied admission. Students who are denied admissions may appeal to the Dean of Admissions.

**2. Transfer Students**

- a. **Regular Admission** -Official College Transcript from a regionally accredited institution indicating a cumulative transfer GPA  $\geq 2.00$ .

**b. Conditional Admission**

- i. Applicants with a cumulative transfer GPA  $< 2.00$  may be conditionally admitted under one of the following criteria:
  - a) Student is transferring from a more highly selective university or a more academically challenging major than the proposed major at California University, or
  - b) Student is transferring from a community college showing academic improvement in their most recent term, or
  - c) Student has been out of college for at least five years

All Conditional Admission transfer students must:

- a) Successfully complete the university's Support for Success (S4S) program.
- b) Students will be required to have registration hold removed by the Office of Academic Success.
- c) Students will:
  1. Convert to Regular Admission if their first-term GPA  $\Rightarrow 2.50$ .
  2. Remain Conditionally Admitted and in S4S for the next semester if their first-term GPA is between 2.00 and 2.49 and they have participated in at least 67% of the sessions.
  3. Be denied regular admission if their first-term GPA  $< 2.00$  or their first-term GPA is between 2.00 and 2.49 and they attended less than 67% of the sessions. Students will not be permitted to enroll in future terms.

**c. Provisional Acceptance**

- i. Professional judgment is used to facilitate students' enrollment when unofficial documents are submitted pending official documents.



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- ii. Students are classified as non-degree and financial aid cannot be processed while in this status.
- iii. Upon receipt of required official academic credentials, students may receive Regular or Conditional Admission.

**d. Denied Admission**

- i. Transfer applicants with a cumulative transfer GPA  $< 1.5$  will be automatically denied admission. Students who are denied admissions may appeal to the Dean of Admissions.

**3. International Applicants, First-time Degree-Seeking**

- a. Official high school transcript with SAT score  $\geq 920$  or ACT composite score  $\geq 17$
- b. Official paper-based TOEFL  $\geq 500$ ; or Official Computer-based TOEFL  $\geq 173$  or iBT TOEFL  $\geq 61$ ; or IELTS  $\geq 5.5$  or ITEP  $\geq 3.5$
- c. Signed Financial Guarantee Statement
- d. Signed Affidavit of Support
- e. A document-by-document evaluation including a request of Grade Point Average of official transcripts must be completed for non-English transcripts by an acceptable evaluation service agency, such as WES or Silney, to certify an equivalent degree in the U.S. on a 4.0 scale. For international applicants whose primary method of instruction was not English, TOEFL, IELTS, or ITEP test scores that exceed the university or program minimums must be met and submitted. Agency transcript evaluations and language test scores may be waived if the primary language of instruction is English and on a 4.0 scale. Upon receipt of an official English transcript not on a 4.0 scale, admissions will calculate to determine equivalency.

**4. International Applicants, Transfer Students**

- a. Official college transcript(s) indicating a GPA  $> 2.00$
- b. Official paper-based TOEFL  $\geq 500$ ; or Official computer-based TOEFL  $\geq 173$  or iBT TOEFL  $\geq 61$ ; or IELTS  $\geq 5.5$  or ITEP  $\geq 3.5$
- c. Signed Financial Guarantee Statement
- d. Signed Affidavit of Support
- e. A document by document evaluation including a request of Grade Point Average of official transcripts must be completed for non-English transcripts by an acceptable evaluation service agency, such as WES or Silney, to certify an equivalent degree in the U.S. on a 4.0 scale. For international applicants whose primary method of instruction was not



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English, TOEFL, IELTS, or ITEP test scores that exceed the university or program minimums must be met and submitted. Agency transcript evaluations and language test scores may be waived if the primary language of instruction is English and on a 4.0 scale. Upon receipt of an official English transcript not on a 4.0 scale, admissions will calculate to determine equivalency.

**5. High School Early Admission (HSEA)**

- a. Sophomore year of high school completed
- b. Cumulative GPA of at least 3.00 on a 4.00 scale for the last two years
- c. Documentation of having completed a standardized test (PSAT, SAT or ACT)
- d. Participant Authorization Form signed by the Parent/Guardian and High School Administration
- e. HSEA students are classified as non-degree for each semester while in high school and are ineligible for financial aid awards while in the HSEA program.
- f. HSEA ceases upon graduation from high school (spring semester).

**6. Non-Degree Admission**

- a. Official high school transcript, or
- b. Official college transcript from the last institution attended

**D. Procedure(s):**

**E. Effective date:** September 3, 2019 starting with Fall 2020 admissions

**Adopted:** \_\_\_\_\_ **by:** \_\_\_\_\_

**Amended Date:** \_\_\_\_\_