



California University of Pennsylvania

POLICY: Books and Class Materials

A. Purpose & Scope:

B. Definition(s):

C. Policy:

Faculty members receive textbook order forms from the Cal U Student Bookstore, Natali Student Center. In order to ensure that students have textbooks by the start of the semester, these forms should be filled out immediately and returned to your departmental secretary for the chairperson's signature. Faculty with questions are asked to contact their department chair or the manager of the Cal U Student Bookstore at 724-938-4324.

D. Procedure(s):

E. Effective date: 2005 Faculty Handbook

Updated date: August 15, 2010