



California University of Pennsylvania

POLICY: Graduation Requirements

A. Purpose & Scope:

To define and describe the process and procedure to apply for graduation

B. Definition(s):

Developmental Courses: Courses intended to correct or improve a student's skill or knowledge in a specific discipline.

C. Policy:

Requirements for graduation with a bachelor's degree include:

- A minimum of 120 semester credits completed, including the satisfactory completion of all required courses. Developmental courses (ENG 100, DMA 092) do not count towards graduation, though the credits earned in them are used to determine class standing and grade point average.
- All first baccalaureate degree students will take at least 30 of the last 60 credits from California University of Pennsylvania
- At least 42 credits of advanced coursework (defined as any course numbered 200 or above with at least one prerequisite course).
- A candidate for Teacher Education must possess a grade point average of 3.0 in his/her major, and overall, and must successfully complete student teaching before graduation. An overall grade point average of 2.0 is required in most programs of study. Certain other programs may require minimum grades in courses within the major.
- All financial obligations to the university must be paid in full before graduation can be approved.
- Students must apply for graduation in the appropriate dean's office by the deadline. All credentials for graduation, including an application for a teaching certificate where appropriate and transcripts of credits from other institutions must be submitted on time.

Requirements for graduation with an associate's degree include:

- A minimum of 60 credits completed, including the satisfactory completion of all required courses. Developmental courses (ENG 100, DMA 092) do not count towards graduation, though the credits earned in them are used to determine class standing and grade point average.
- All first associate degree students will take at least 15 of their last 60 credits from California University of Pennsylvania.
- All financial obligations to the university must be paid in full before graduation can be approved.
- Students must apply for graduation in the appropriate dean's office by the deadline. All credentials for graduation, including transcripts of credits from other institutions, must be submitted on time.

D. Procedure(s):

Students should become acquainted with the graduation requirements for their program of study. Students are responsible for meeting all graduation requirements and for submitting the required forms on time. The period during which application for graduation must be made is posted throughout campus by various means. Graduation may be delayed if a student's record is incomplete.

E. **Effective date:** 2005-2006 Undergraduate Catalog
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